

C O N T E N T S

Foreword	3
General Information	4
Programme Performance	7
Overview of the service delivery environment for 2004/05	8
Overview of the organisational environment for 2004/05	8
Departmental receipts	9
Departmental payments	10
Programme Performance –	11
Programme 1 : Administration	11
Programme 2 : Statutory Registrar	13
Programme 3 : Traffic and Road Safety	15
Programme 4 : Land and Air Transport Services	18
Programme 5 : Community Based Projects	21
Programme 6 : Roads Infrastructure	23
 Report of the Audit Committee	 29
 Financial Statements	 31
Management Report	31
Report of the Auditor-General	43
Statement of Accounting policies and related matters	46
Appropriation Statement	52
Notes to the Appropriation Statement	58
Statement of Financial Performance	60
Statement of Financial Position	61
Cash Flow Statement	62
Notes to the Annual Financial Statements	63
Disclosure Notes to the Annual Financial Statements	69
Annexures to the Annual Financial Statement	71-77
 Human Resource Management (Oversight Report)	 78
Abbreviations	110



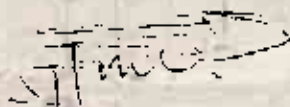
MEC JD Thibedi
Executing Authority

FOREWORD

This document – the 2004/5 Annual Report of the Department of Transport and Roads (Vote 10) – is submitted in terms of the Public Finance Management Act, 1999. This report contains the achievements and challenges of the Department during the past financial year whilst executing its mandate in terms of the Constitution and other relevant legislation. Although the Department was formed as a result of the merger between the Department of Transport and the Roads component of the ex- Department of Public Works and Roads, which merger had some challenges, I am satisfied that we have achieved the majority of the objectives we had set ourselves.

I am also satisfied that as the merger had some serious challenges regarding asset and financial management, that the Department was able to ensure smooth transition and irrespective of comments that service delivery would be hampered, we succeeded in spending 92% of the allocated budget.

The Department continued to build on the foundation, especially road infrastructure development and maintenance, which was laid in 2002.



MEC JD THIBEDI
AUGUST 2005

GENERAL INFORMATION

Submission of the Annual Report to the Executing Authority

The Annual Report 2004/05 for the Department of Transport and Roads (Vote 10), North West Province is hereby submitted in terms of Chapter 5, Part 2, Section 40 of the Public Finance Management Act, 1999, to the Executing Authority for the portfolio Transport and Roads.

Introduction by the Head of the Department

The following Strategic Goals and Objectives summarises the key activities of the department:

Strategic Goal 1: Effective leadership and management of the department's resources

- Objective 1: To provide Executive Leadership
- Objective 2: To ensure proper financial management
- Objective 3: To ensure effective collection of revenue
- Objective 4: To implement the Best Practise Model at Motor Vehicle Registering Authorities

Strategic Goal 2: Provision of affordable, reliable and accessible public transport

- Objective 1: The appropriate roll-out of the National Land Transport Transitional Act
- Objective 2: Effective management of the commuter subsidy
- Objective 3: Assistance to the Taxi Industry to ensure an empowered and democratic industry
- Objective 4: Implementation of other modes of transport such as air, rail and inland water

Strategic Goal 3: Implementation of the Road Safety Strategy

- Objective 1: To ensure effective road safety communication to all stakeholders
- Objective 2: To ensure effective law enforcement

Strategic Goal 4: Effective maintenance and development of the Road Infrastructure

- Objective 1 : Establish an effective Road Network Management System
- Objective 2: Proactive construction, design, re-seal, rehabilitation and re-gravelling of the road network.

Under the leadership of the Member of the Executive Council, consolidation of the department could be achieved and all staff in the department shared a common vision.

The audit report shows an improvement from the previous financial years, therefore showing that the department to a large extent did achieve its goal of providing professional administrative support.

The effective maintenance and development of provincial roads remains a big challenge as a result of limited funding for the programmes.

The transformation of the bus industry continued and will be finalised in the next financial year. This should lead to an improved and more effective public transport system.

The continued Road Safety awareness and communication as well as the increased law enforcement contributed to the decrease of fatal accidents in the North West.

Regarding the department's revenue collection function it can be reported that the revenue collection was very successful with an over collection.

In summary, the department achieved its objectives as set out in the Strategic Plan, save for a few. This will be highlighted in the Programme Performance to follow.

Information on the Ministry

The Ministry is involved in the facilitation and maintaining of transport services for the North West Province ensuring the safety of passengers and road users alike and the protection and maintenance of the provincial road network.

Institutions under the control of the Executing Authority include North West Transport Investment, the Provincial Operating Licensing Board and the Provincial Transport Registrar and Board of Assessors.

Bills submitted to the legislature during the financial year 2004/05

None

Mission statement

To provide a management system by professional and well disciplined public servants towards improving transport services and road infrastructure in a manner that improves the socio-economic development of the North West Province and ensures safe travelling on our roads.

The mission statement for the department is driven by the following set of delivering values:

- Client Focus
- Integrity
- Commitment
- Accountability
- Compliance and adherence to the Code of Conduct for Public Servants

Legislative mandate

The department derives its mandate from a variety of legislation with the Constitution of the Republic of South Africa as the overarching law stating in its Schedules that the department is responsible for transport, traffic services and roads management.

The main aim of the National Land Transport Transition Act, Act 22 of 2000 is to provide for appropriate transport planning, regulating of the public transport industry and other related matters.

In addition the department executes various other transport related legislation such as the Road Traffic Act and Regulations.

By implementing the aforementioned acts, it is obvious that the department has a very strategic role to play in assisting the local authorities and other related stakeholders such as the bus and taxi industry in the implementation of the legislation.

Various other legislation such as the Public Service Act, the Public Finance Management Act and their respective Regulations has an impact on the administrative processes of the department.

The following is a list of Acts and Regulations assigned and implemented by the Department:

- i) Constitution of the Republic of South Africa Act 108 of 1996
- ii) National Land Transport Transition Amendment Act 31 of 2001
- iii) The National Land Transport Transition Act 22 of 2000
- iv) The Road Transportation Act 74 of 1977
- v) Road Transportation Act 31 of 1979
- vi) Provincial Road Transportation Amendment Act 5 of 1997
- vii) The North West Provincial Land Transport Regulations on Operating Licenses of 2003
- viii) North West Road Transportation Amendment Act 5 of 1997
- ix) Bophuthatswana Motor Carrier Transportation Act 14 of 1978
- x) The Cross Border Transport Act 4 of 1998
- xi) Urban Transport Act 78 of 1977
- xii) Transport Deregulation Act 80 of 1988
- xiii) The National Road Traffic Act 29 of 1989 (repealed)
- xiv) The National Road Traffic Act 93 of 1996
- xv) National Road Traffic Amendment Act 21 of 1999
- xvi) National Road Traffic Amendment Act 20 of 2003
- xvii) North West Road Traffic Act 11 of 1997
- xviii) The Road Traffic Management Corporation Act 20 of 1999
- xix) Administrative Adjudication of Road Traffic Offences Act 46 of 1998
- xx) The Administrative of Adjudication of Road Traffic Offences Amendment Act 22 of 1999
- xxi) Criminal Procedure Act 57 of 1997
- xxii) Bophuthatswana Road Traffic Act 7 of 1973
- xxiii) National Road Safety Act 9 of 1972
- xxiv) Transvaal Roads Ordinance No 22 of 1957
- xxv) Cape Roads Ordinance No 19 of 1976
- xxvi) Advertising on Roads and Ribbon Development Act 21 of 1940
- xxvii) South African National Roads Agency Limited and National Roads Act 7 of 1998
- xxviii) Municipal Structures Act 117 of 1998 as amended by Act 58 of 1999 and Act 33 of 2000.
- xxix) National Environmental Management Act 107 of 1998
- xxx) National Environmental Management Amendment Act 46 of 2003
- xxxi) National Environmental Management Amendment Act 8 of 2004
- xxxii) Expropriation Act 63 of 1975
- xxxiii) National Veld and Forest Fire Act 101 of 1998
- xxxiv) National Forest and Fire Laws Amendment 12 of 2001
- xxxv) National Water Act 36 of 1998

PROGRAMME PERFORMANCE

Voted Funds

Appropriation	Main Appropriation	Adjusted Appropriation	Actual Amount Spent	Under/Over Expenditure
Administration	84, 587	100,727	76,643	24,084
Road Infrastructure	468,579	442,400	392,977	49,423
Public Transport	387,112	454,899	435,518	19,381
Traffic Management	134,492	147,021	144,334	2,687
TOTAL	1,074,770	1,145,047	1,049,472	95,575
Responsible Executing Authority	Executing Authority for Transport and Roads, North West Province			
Administering Dept	Department of Transport and Roads			
Accounting Officer	Deputy Director-General for Transport and Roads			

Aim of the Vote

The aim of the vote is to improve transport services and road infrastructure in a manner that improves the socio-economic development of the North West province and ensures safe travelling on our roads.

SUMMARY OF PROGRAMMES

The activities of the Department of Transport and Roads are organised in the following six programmes:

- Programme 1: Administration
- Programme 2: Statutory Registrar
- Programme 3: Traffic and Road Safety
- Programme 4: Land and Air Transport Services
- Programme 5: Community Based Projects
- Programme 6: Road Infrastructure

Overview of the service delivery environment for 2004/05

It remains an ongoing challenge to provide public transport in the Province. Various dissatisfied interest groups raised their concerns regarding the deteriorating state of provincial roads. However due to the limited funding this will remain a key challenge.

A twenty-four hour law enforcement service and the ever-present safety risk for law enforcement officers in the execution of their duties remained a challenge to the department. The Taxi Recapitalisation process also requires additional law enforcement capacity.

The provisioning of vehicles to sister department remained a challenge as the department did not have sufficient funds to assist.

Overview of the organisational environment for 2004/05

The merger of Transport and Roads resulted in various organisational challenges. Nevertheless the process was fairly smooth and resulted in a Head Office concept with five Regional Offices.

Regular interactions between the Member of the Executive Council, the Head of Department, Senior Management and Quarterly review sessions where the department reported on performance to the Member of the Executive Council have contributed to better service delivery.

Departmental receipts

Departmental own receipts	2002/03 Actual R'000	2003/04 Actual R'000	2004/05 Target R'000	2004/05 % deviation Actual	
				R'000	%
Tax Revenue	93,592	123,300	131,901	122,979	93%
Internal Registering Authorities	-	25,267	26,967	19,899	74%
External Registering Authorities	85,392	81,978	85,545	80,816	94%
Internal DLTC's	-	8,291	5,808	9,054	156%
Internal VTC's	-	3,394	1,452	508	35%
Taxi Permits	700	2,565	1,109	1,847	167%
Motor vehicle licences arrears	7,500	1,805	11,020	10,855	99%
Non-tax Revenue	83,918	65,847	82,981	92,983	112%
Personalised Registering numbers	6,580	650	1,188	841	71%
Traffic Offences	18,152	10,481	21,082	7,772	37%
Weigh Bridge	-	76	-	-	-
Abnormal load permits	500	-	944	1,883	199%
Kilometer money Provincial Departments	48,534	53,822	45,315	72,060	159%
Kilometer money National Departments	2,466	224	4,208	(833)	-20%
Debt Recoveries	5,955	-	10,219	11,254	110%
Sale of redundant equipment	1,711	-	-	-	-
Sale of scrap and other current goods	20	116	25	6	24%
Other non - Tax Revenue	-	478	-	-	-
Miscellaneous Revenue	-	-	-	381	-
Sales of capital assets (Capital Revenue)	-	4,032	1,500	16,018	-
Auction Sale	-	4,032	1,500	16,018	-
TOTAL DEPARTMENTAL REVENUE	177,510	193,179	216,382	232,361	107%

The new measures put in place during the previous financial year (2003/04) have resulted in an improved revenue collection to the extent that an additional R16 million was collected.

Departmental payments

	PROGRAMME	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings (Underspend) (Excess) R'000	Expenditure as % of final appropriation %
1.	Administration						
	Current payment	83,076	-1,000	82,076	69,478	12,598	84.7%
	Transfers and subsidies	710		710	771	-61	108.6%
	Expenditure for capital assets	20,041	-2,100	17,941	6,394	11,547	35.6%
2.	Road Infrastructure						
	Current payment	266,037	-25,000	241,037	234,602	6,435	97.3%
	Transfers and subsidies	242		242	890	-648	367.8%
	Expenditure for capital assets	214,571	-13,450	201,121	157,485	43,636	78.3%
3.	Public Transport						
	Current payment	130,380	8,400	138,780	130,776	8,004	94.2%
	Transfers and subsidies	279,642	30,050	309,692	299,369	10,323	96.7%
	Expenditure for capital assets	6,427		6,427	5,373	1,054	83.6%
4.	Traffic Management						
	Current payment	141,848	3,100	144,948	143,037	1,911	98.7%
	Transfers and subsidies	984		984	569	415	57.8%
	Expenditure for capital assets	1,089		1,089	728	361	66.9%
	Subtotal	1,145,047		1,145,047	1,049,472	95,575	91.7%
	Statutory Appropriation						
	Current payments						0.0%
	Transfers and subsidies						0.0%
	Payment for capital assets						0.0%
	Total	1,145,047		1,145,047	1,049,472	95,575	91.7%

PROGRAMME PERFORMANCE

PROGRAMME 1: ADMINISTRATION

Purpose: To account and manage public funds and to provide human, financial and general administrative support services.

Measurable objectives:

- To ensure strategic human resource management and administration within the department
- Co-ordinate HIV/AIDS awareness projects and participate in provincial HIV/Aids Awareness programmes
- Facilitate planning within directorates according to agreed upon standards and provide systems support
- Provide communication services to the department
- Provide Financial Administrative Services and Support and ensure effective and accountable utilisation of resources entrusted to and acquired by the department.

Service delivery achievements:

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Human Resource Management	Organisational Development	ALL (100%) of SMS Posts evaluated	31/3/2005	Done.
		Organogram reviewed and approved	Annually as per Public Service Regulations	December 2004 – Done.
		Report on organisational matters as per PSR III J.3	Annually	Compiled as required.
		HR demand determined	July 2004	June 2004 – Done.
		HR supply determined	July 2004	June 2004 – Done.
		Gap Analysed	September 2004	June 2004 – Done.
		Recruitment Plan availed	December 2004	September 2004 – Done.
	Review and Maintenance of EE plan	EE Responsibility assigned to Reps in the Regions/Districts	May 2004	May 2004 – Done
		Consultation/communication maintained via Joint Workforce Forum/ EE Forum.	August 2004	August 2004, and continuously throughout the year.
		Workforce profile conducted.	June 2004	Done.
		Report to Dept of Labour submitted	Quarterly	Done.
	Performance Management	Assess employees according to PMDS policy	December 2004	80% was done. The merger resulted in the under performance.
	Human Resource Development	Co-ordination of training	Ongoing	Ongoing training interventions were provided.
	Employee Assistance Programme	Provide Psycho – Social Support to members	Number of cases.	Approximately 50 employees were counselled.
		To make employees aware of the services offered by EAP especially its counselling	EAP awareness	Twenty-two intensive marketing sessions conducted throughout the Year.

Service delivery achievements: (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Human Resource Management	Occupational Health and Safety	Maintain the Health and Safety Co-ordinating Committee	<ul style="list-style-type: none"> • Appointment of new OHS Reps • Initiation of Process of obtaining nominees for new OHS Representatives • Training of New representatives 	<p>Majority of the Reps have been appointed.</p> <p>Reps were still being trained by the Department of Labour. The Department is seeking an alternative service provider for more intensive training as the one that was utilised in the past NOSA has been liquidated. Regular meetings took place.</p>
	Labour Relations Management	Comply with the various legislation and procedures	Ongoing	On going as per case.

PROGRAMME 2: STATUTORY REGISTRAR

Purpose: Statutory Registrar rendered transport regulatory and support services to the public industry operators.

Service delivery achievements

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Register	Monitoring of taxi Standard Constitution and Code of Conduct	Implement a monitoring toll-free service	31 May 2004	Toll-free line has been acquired.
		Publish toll-free lines	31 May 2004	The 24 hrs recording and publication still outstanding.
		Number of taxi environment cases processed	90% cases registered	80% Cases processed.
	Final Registration of taxi associations, members and non-members	Number of registration certificates issued to associations	75	Final registration could not be facilitated because there was no budget and because the permit conversion was not initiated. The project is dependent on permit conversion.
		Number of registration certificates issued to members and non-members	5006 March 2005	
	Formalisation and Registration of Meter Taxis, Tourist Transport and Bus Operators	Publish Tender	30 April 2004	Tender publications were delayed and appointment only done in August 2004 and work started in September 2004.
		Appoint Service Provider	May 2004	Project due to be completed in February/March 2005 but was extended to June 2005 because service provider failed to complete within agreed time-frame.
		Implement and complete project	October 2004	142 Meter taxi operators, 71 tourist operators and 10 bus operators have been organized into associations and will be registered.

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Register	Training of taxi associations executive committee members	Publish Tender	April 2004	Tender publication was delayed and appointment only done in August 2004 and work started in September 2004.
		Appoint Service Provider	May 2004	Project was completed according to plan and target.
		750 of Exco Members trained	750	
	Taxi industry communication strategy	Publish Tender	May 2004	There was no budget for this project. As a result, no actual implementations.
		Appoint Service Provider	June 2004	
		1 Talkshow per week for six (6) months 24x Talkshows		
	Revenue Collection Process	Compile Regulations prescribing regulation fees		Consultation with taxi industry to determine fee tariffs completed in 2004. Draft regulations also compiled.
		Publish Regulations		Delays in the finalisation of the Provincial Transport Bill/Act made it impossible to publish regulations and implementation.
		Launch Revenue collection services		Have planned to publish such regulations under the National Act in the next financial year.

PROGRAMME 3: TRAFFIC AND ROAD SAFETY

Purpose: To promote and ensure adequate and safe free-flow of traffic on the roads, road safety education and road safety awareness by developing educational road safety awareness material, visiting provincial departments, schools and community organisation.

Measurable objectives:

- Managing Road Safety matters
- Road Safety Education
- Road Safety Awareness
- Ensuring compliance of all Road Transportation related legislation and regulations
- Ensuring compliance of all Road Traffic related legislation and regulations and to manage administrative matters

Service delivery achievements

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Road Safety	Rephelele Road Safety Project Road Safety Education, Communications & Marketing programme	Number of district/local municipalities	March 2005	4
		Number of Bus Companies	March 2005	50
		Number of Mines	March 2005	40
		Number of Freight Transport Companies	March 2005	22
		Number of Business Communities	March 2005	50
		Number of Public Communities	March 2005	500
		Number of Early Learning Centres	March 2005	289
		Number of Primary Schools	March 2005	1 254
		Number of Middle Schools	March 2005	227
		Number of High Schools	March 2005	716
		Number of Colleges	March 2005	20
		Number of Technikons	March 2005	30
		Number of Universities	March 2005	2
		Number of Transport Companies	March 2005	42
		Number of Government Offices	March 2005	85
		Number of Municipalities	March 2005	15
		Number Mines	March 2005	20
		Number of Traditional Leaders	March 2005	30
		Number of NGO's	March 2005	55
		Number of Research Institutions	March 2005	2
		Number of Church Organisations	March 2005	90
		Number of Women Organisations	March 2005	55
		Number of Abet Centres	March 2005	50
		Number of Driving Schools	March 2005	45
		Number of Radio Stations	March 2005	1
		Number of Hospitals	March 2005	10
		Number of Ward Committees	March 2005	25
		Number of Clinics	March 2005	88
		Number of Teacher Seminars	March 2005	50
		Number of Child in Traffic Programmes	March 2005	20

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Road Safety	Road Safety Education, Communications & Marketing programme	Number of Safety in Traffic Education Programmes	March 2005	80
		Number of Junior Traffic Centres to be established	March 2005	1
		Number of Scholar Patrols to be registered	March 2005	350
		Number of Speech Competitions	March 2005	51
		Number of Business Communities reached	March 2005	48
		Number of Farming Communities reached	March 2005	33
		Number of Rural Communities reached	March 2005	100
		Number of Urban Communities reached	March 2005	30
		Number of Peri-Urban Communities reached	March 2005	25
		Number of Road Safety Community Forums established	March 2005	31
		Number of Talk Shows on community radio stations	March 2005	5
		Number of Talk Shows on public radio stations	March 2005	0
		Number of Adult Pedestrian campaigns on the mines	March 2005	5
		Number of hazardous sites that will be improved	March 2005	50
		Number of Media and Public Relations campaigns	March 2005	15
		Number of Reflective programmes	March 2005	0
		Number of schools where Road Safety Driver Education Programmes for grade 12 will be presented	March 2005	50
		Number of Youth groupings	March 2005	10
		Number of Women groupings	March 2005	35
		Number of Physically challenged groupings	March 2005	20
		Number of Senior citizen driver groupings	March 2005	30
		Number of Armed Forces groupings	March 2005	0
		Number of Cyclist groupings	March 2005	1
		Number of Pedestrian groupings	March 2005	31
		Number of Commuter groupings	March 2005	20
	National Road Safety Projects	Driver of the year competition – Provincial	July 2004	Done
		Driver of the year competition – National	October 2004	Done
	Driver of the year competition	Number of heavy vehicle companies partaking	August 2004	120
		Number of light vehicle companies partaking	August 2004	None
		Number of women partaking	August 2004	137
		Number of taxis partaking	June 2004	60

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Traffic Law Enforcement	Speed control	1 Speed operation per day per District	7300 Operations	5610 Operations held
	Moving violations	2 Speed Cameras per Region to be deployed	10 Cameras	5 Cameras available
		2 Prosecutions per week per member	41600	3812 prosecutions done
	Stray animals	Provincial Strategy- Animal control	October 2004 Achieved.	Stakeholder consultation
	Pedestrians	Management Workshop	December 2004	Not Achieved. Dec 2005
		Provincial Control Regulations	September 2004	Not Achieved
	Animal drawn vehicles	Provincial Control Regulations	September 2004	Not achieved
	Driver fitness	1 Road Block per month per District	240 Road Blocks	337 Road Blocks conducted
	Overloaded vehicles	Provincial Strategy	October 2004	Not achieved
	Dangerous goods transportation	Upgrade 6 Weighbridges	March 2005	3 done Potchefstroom, Zeerust, Koster
		Training of officers	250 To be trained	Not achieved.
		3 W/Bridges X 24 Hrs X 7 Days X 12 Weeks	26208 Hours to be worked	23195 Hours worked
		Dangerous Goods Transportation Act to be completed		Objective Withdrawn – National Competency
	Management of hazardous road locations	Officers to be Trained	200 officers	Not achieved
		Activated Dangerous Goods Transportation Act	November 2004	Achieved
	Road Traffic Incident Management	Operational Procedures	February 2005	In progress
		Data Base	February 2005	In progress
		Completed Strategy	September 2004	25% Progress
		Established Structure	November 2004	EMS & SAPS Buy-in solicited Achieved. Subject to review.

PROGRAMME 4: LAND AND AIR TRANSPORT SERVICES

Purpose: To ensure the provisioning of effective, efficient, accessible, affordable, safe and integrated passenger transport system that is economically viable, environmentally friendly and with a rural bias.

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Land and Air Transport Services	Finalisation of NTI Restructuring	Submission of Progress Report	Monthly	Three (3) operations of NTI (North West Transport Investment) sold to 50% plus 1 black owned companies. The first takeover was from September 2004. 1500 jobs saved and for 12 months after handing over date, no staff ration-alization.
	Provide Public Passenger Transport Subsidy for: Central: R60 431 000 Northern: R72 000 000 Far West: R 5 000 000 Eastern: R62 000 000	Final report to EDI/EXCO	30 May 2004	Report Submitted
		Submission of Monitoring Report	Monthly	Tenders were published.
		Steering Committee Meetings	Quarterly	Occurred.
		Physical Inspection Reports (inspectorate)	Monthly	Negotiated contracts signed with preferred bidders.
	Provision of Public Passenger Transport in Southern Region through negotiated contract	Receive & Pay Claims	Monthly	Received Claims & paid on monthly basis.
		Compilation of Statement of Account	Monthly	Reports submitted.
		Enter into negotiated contracts	30 June 2004	Route design completed.
		Award contract	30 July 2004	Not yet, due to financial constraints.
	Provision of Social Transport to Farm Scholars	Regular Steering Committee	Bi-Monthly	<ul style="list-style-type: none"> • ± 1 700 farm scholars transported daily. • Provision of farm scholars. transportation extended to Onkgopotse Tiro Comprehensive School for ± 600 learners. • Other needy routes were identified.
		Review of Monitoring Reports	Quarterly	

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Land and Air Transport Services	Support Taxi Council Operation	Develop Business Plan 2004/05	31 May 2004	Process completed.
		Performance Monitoring & review of Councils	Monthly	Monitored monthly by the appointed service providers and reports submitted.
	Support Provincial and Regional Taxi Councils and Cooperatives : Monitoring, Review and Business Planning	Transfer grant to Fund Manager	30 May 2004	Done on quarterly basis.
		Develop Business Plan 2004/5	30 June 2004	Process completed
		Performance Monitoring & Review	Monthly	Performance monitored and reports submitted.
		Transfer Funds to Fund Manager	30 May 2004	Done, on quarterly basis.
	Roll-Out of five (5) Taxi Retail Installations (TRI)	Launch North TRI	30 October 2004	Due to a lack of land available, not achieved but an interim measure with fuel cards were put in place.
		Launch South TRI	31 October 2004	
		Launch Bophirima	30 November 2004	
		Launch Central	31 November 2004	
	Provide Aviation Security for Civil Aviation Authority (CAA) Compliance	<ul style="list-style-type: none"> Monitoring and review Progress Reports Payment of Claim 	Monthly Steering Committee Reports	TROJKA appointed by Tender Board. Performance monitored on monthly basis.
	Update PLTF; CPTR; PTP and ITP	Appoint Service Providers – To update PLTF, CPTR, – Develop PTP, ITP	30 May 2004	No progress made. The tender process to be started afresh.
		Progress Reports	Bi-monthly	
		Steering committee meetings	Quarterly	
	Tourist Transport Operators Strategy Implementation	Licence Tourist Operators	31 August 2004	30 operators awarded permits.
		Develop a Data base	31 November 2004	Existing LPTS utilised for data capturing.
	Metered Taxi Strategy Implementation	Licence Metered Taxis	30 September 2004	Only four(4) operators awarded permits.
		Develop a Data base	31 November 2004	Existing LPTS utilised for data capturing.
	Support Provincial Operating Licensing Board (POLB) functions	Coordinating Team Meeting	Bi-Monthly	Members of the Board appointed.
		Progress Report	Quarterly	Done.
	Taxi Industry SARS Compliance Monitoring and Implementation of after care support	Develop an aftercare support System	Monthly Reports	Process completed.
		Progress Report	Monthly	An ongoing process.
	Convert Permits to operating licenses "Cleanup process"	Finalise all outstanding conversions Maintenance of system	30 June 2004	11000 applications received. The new system (OLAS) operationalised.

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Land and Air Transport Services	Bicycle Project	Steering Committee Meeting	Bi-Monthly	Bicycle Project Steering Committee reinstated, 14000 bicycles allocated to scholars.
		Further roll out of Bicycles	Ongoing	Focus now on Central, Bojanala and Southern Regions.
		Road Safety Strategy and Training of users	Ongoing	On progress.
	• Animal Drawn Carts Project	Prepare Specs for Tender	30 April 2004	Feasibility study completed.
		Advertise and award Tender	30 June 2004	Kept on hold due to financial constraints.
		Community Participation	Ongoing	Communities involved during scooping exercise.
		Launch Project	31 July 2004	Done.
	Johannesburg – Mafikeng Airline operation	Progress Report	Monthly	In Operation.
		Submission of Claims	On going	On going.
		Review of Project Steering Committee	Monthly	Monthly.
	Training Taxi Industry	<ul style="list-style-type: none"> • Implementation of strategy • Formalised TETA Support • Monitoring and review • Develop skills Data Base 	Quarterly Report Monthly Reports Bi Monthly Reports	<ul style="list-style-type: none"> • Legislation Workshop held. • MOU prepared.
	HIV Public Transport Conference	<ul style="list-style-type: none"> • Formalise TETA and NDOT Support • Liase and coordinate with Health Department • Implementation of Strategic Plan 	June 2004	<ul style="list-style-type: none"> • Planning meeting for workshop held on 29/07/04. • Department of Health involved in training programs. • Trucking against AIDS program started.
			August 2004	
			November 2004	
	Revamp of Mafikeng Airport Replacement of CCTV & Air Cons Resurfacing of Mafikeng Airport Runway	<ul style="list-style-type: none"> • Project on Site • Procure Services • Complete Project and Hand over 	01 May 2004 31 May 2004 30 June 2004 End October	<ul style="list-style-type: none"> • Tender approved – service provider appointed. • Phase one of renovation of terminal building completed. • Necessary equipments purchased and installed.

PROGRAMME 5: COMMUNITY BASED PROJECTS

SUB-PROGRAMME: GOVERNMENT MOTOR FLEET

Purpose: To provide and promote acceptable transport services to user departments

Measurable Objectives:

- Ensuring efficient utilisation of the fleet
- Maintaining Government Fleet to comply with Road Transportation Regulation
- Efficient handling of claims against the state

Service delivery Achievements

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Fleet Management	Create a Regional Pool Fleet System	Completed Regional Pool Fleet Policy	June 2004	Regionalization of the Pool Fleet has been suspended pending the approval of the implementation of the Trading Account System. Regions are intended to operate as business units.
		Decentralise Central Pool System to regions	September 2004	
		Allocate vehicles to the Regional Garages	December 2004	
		Advise user departments on the new tariff structure	December 2004	The new pool fleet tariff structure has been approved for implementation in 2005/06.
		Administration of log-sheet system	Monthly	R58'785 041 – 36 was recovered from user departments (R56'981 257 – 67 provincial departments and R1'804 783 – 69 national departments).
		Analysis of clients needs and the purchase of vehicles as per RT77/2004	July 2004 onwards	102 new vehicles were purchased and allocated to user departments these includes VIP vehicles.
	Repairs and Maintenance as per manufacturer specification	Keeping to manufacturer specified service intervals of government vehicles: - A Service - B Service - C Service Major repairs: - A: Gearbox - B: Engine - C: Accidental Repairs	On-going	On-going

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Fleet Management	Auction Management	Preparation of the actual auction sale	Quarterly and reports to be	Done. Six Auctions sale were held
		Advertisement Actual sale Banking of proceeds Reconciliation Updating of the Asset Register Reports	submitted after each sale by the Regional Manager (Deputy Director: Fleet Management)	generating revenue amounting to R16 085 527.49 from sales of 586 vehicles.
	Fuel Management	Install the E-Fuel system in all pool vehicles before allocations	Two weeks after receipt of new vehicles	All new vehicles purchased were fitted with E-fuel system. A total number of vehicles running on E-fuel is 1935.
		Identify all pool vehicles that needs: • Re-calibration of the system • Repairs & maintenance • Replacement	To be repaired before the end of the week after receipt of the complaint	<ul style="list-style-type: none"> • 52 vehicles were calibrated. • 225 repairs were done. • 50 replacements were made.
		Attending to fuel fraud queries	Monthly	On going.
		Reports on fuel frauds to User Departments	Monthly	On going.
	Accident Management Project	Development of policy for the Departmental Accident Committee	June 2004	Done.
		Creation of the Departmental Accident Committee	September 2004	Not achieved.
		Monthly reports from the Departmental Accidents Committees	October 2004	Not achieved.

ACCIDENT REPAIR COST PER DEPARTMENT FROM 01 APRIL 2004 TO MARCH 2005

DEPARTMENT	REPAIR COSTS	NO OF ACCIDENTS
Premier	20 288. 68	7
Legislature	86 102. 61	3
Health	913 340. 56	165
Safety & Liaison	56 487. 80	3
Finance & Economic Development	76 703. 24	15
Education	73 671. 00	27
Local Government	17 252. 71	6
Agriculture	74 617. 75	14
Transport & Roads	171 070.19	25
Public Works	33 989. 92	9
Social Services	344 429. 44	39
Justice (National)	40 337. 68	7
Home Affairs (National)	116 909. 60	20
TOTALS	R 2 025 201. 18	340

No damage to State vehicle: 6
 Vehicles written-off: 64
 Authorised cases: 340
 Unauthorised cases: 3

PROGRAMME 6: ROAD INFRASTRUCTURE

PROGRAMME PERFORMANCE

Purpose: To provide and sustain an efficient and safe provincial road infrastructure network that will support and promote economic development.

Measurable Objectives:

- To ensure road planning and development
- To render routine road maintenance

Service delivery Achievements

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
Roads	• Create and maintain relevant road related information.	Establish a library for the road network inventory, maps and policies.	Apr, Jul, Oct 04 & Jan 05.	Consultants active & RNMS report submitted.
		• RMNS reports.		
		• Setting up of the Geographic Information System (GIS)	June 04 Electronic	Data active.
		• Traffic count results in database.	July 2004	Traffic counts in database.
		• Gravel and surfaced roads visual inspections	July 2004	RNMS Report submitted.
		• Roads classification according to National Department of Transport requirements.	September 2004	NDoT report decision not finalised.
	Establish standards and policies for roads services.	Develop / maintain road design and procedure manuals.	Review by October 2004	Documentation updated.
		Develop quality standards for execution, monitoring and evaluation.	Review standards by July 2004	CIDB Regulations postponed to Nov 2005. Standards contained in contract documents. Consultants' performance monitored in 2 audit reports. Continued update on project labour content.
		Prepare term contract specifications.	Every 3 months (June, Sept, Dec, & March)	Term contracts in place.

Service delivery achievements (Continued)

PROGRAMME	OUTPUTS	OUTPUT PERFORMANCE MEASURES/SERVICE DELIVERY INDICATORS	ACTUAL PERFORMANCE AGAINST TARGET	
			TARGET DATE	ACTUAL
	Plan and prepare projects > R 500 000 in line with the MTEF	Establish a Project Plan for major roads projects for the 2005/06 Roads Programme within each category, i.e. surfaced and gravel.	September 2004	Achieved - Priority List active.
		Establish budgetary needs for capital works for the next three years.	September 2004	Achieved.
		Ensure project procurement documentation i.e. prepare drawings, prepare tenders, advertise and award tenders.	October 2004	Consultants appointed & active. Tenders advertised in Nov/Dec 04.
		Ensure compliance with Preferential Procurement Policy Framework Act.	When tender documents are prepared in Nov / Dec 2004	Tender adjudication compliant.
		Train Emerging Contractors in the fulfilment of the Preferential Procurement and Tender process for 2005/06 projects.	April 2004 and ongoing per Contract	Contractors & staff evaluated and trained as per CPM Report.
		Ensure that all requirements for the EPWP are included in procurement documentation for Class C projects for 2005/06.	October 2004	Documentation & specifications in place.
		Identify and assess risks that adversely affect the performance and development of Emerging Contractors.	Ongoing.	Contractors & staff evaluated and trained as per CPM Report.
		Target deserving emerging contractors for more work.	At the completion of each projects	CIDB Classification not yet relevant, but performance noted.
		Execute projects and manage contracts larger than R 500 000.	Ensure project implementation as per specification.	New CPM web site in development – monthly reports available.
		Establish procedural manuals for consultants	Jan–March 2005	Documentation in place.
		Monitor performance of consultants through compliance with procedural requirements	Jan 2005	All Scoping Reports approved and all tenders advertised and closed before March 2005.
		Implementation of a Site Management System (SMS)	3 Months after construction of each road project start	2 Audit reports submitted.
	Ensure compliance with established regulatory framework.	Tenders evaluated and awarded according Targeted Procurement (TP) and the Contract Participation Goals (CPG) requirements	On going	On going.
		Cost control of 2004/05 budget and project tender price Responsive Tender	Monthly Report of each Project	Under expenditure of R55m due to Tender Board delays and Contractor non-performance.
	Ensure efficient management of Yellow Fleet.	Major plant maintenance managed and plant database maintained.	Monthly reports.	Updated with auctioned plant.

a) Capital Development Projects

Project Number	Project Description	Start Date	Completion Date	Status	Project Delayed	Cost Overrun	Expenditure in 2004/2005 Financial Year (H'000s)
NW0351A02	Upgrading and surfacing of a portion of road U321 between Batharus and Laxey Phase II	5 Mar 03	5 May 04	Retention	No	Yes	H 3,611
Construction Unit M	Upgrading and surfacing of a portion of road U414 between Isidimuhorho and Makguri	1 Apr 00	31 Mar 05	Complete	Yes	No	H 1,688
NW176A03	Upgrading and surfacing of a portion of road P2571 between Hevilo and P344b	3 Sep 04	10 Jul 05	Construction	No	No	H 8,879
NW177A03	Upgrading and surfacing of a portion of road U419 between Supungstad and Swartkopsfontein Phase one	30 Jul 04	30 Sep 05	Construction	Yes	No	H 206
NW179A03	Upgrading and surfacing of a portion of road U83A052A P124 between Mabeledstad and Cia Molothaba Phase one	22 Oct 04	22 Oct 05	Construction	No	No	H 4,630
NW180A03	Upgrading and surfacing of a portion of road P12471 between Verdepoot and Mabeledstad Phase one	12 Aug 04	16 Feb 06	Construction	No	No	H 10,181
NW0353A02	Upgrading and surfacing of a portion of road U35b1 between P79 1 and Kriatlaipari	30 Jul 04	31 Aug 05	Construction	No	No	H 10,767
NW018A04	Upgrading and surfacing of a portion of road Z425/2425 between Isotse and P28 5	3 Sep 04	10 Jul 05	Construction	No	No	H 8,391
NW138A03	Upgrading and surfacing of a portion of road Z427 between Hamfahlaburria and Muya	4 Jun 04	7 Nov 04	Retention	No	No	H 3,188
NW175A03	Upgrading and surfacing of a portion of road P50 1 between P16 2 and Mafanikgutyery	14 Jan 05	25 Jun 05	Construction	No	No	H 511

b.) Major Upgrading Projects

Project Number	Project Description	Start Date	Completion Date	Status	Project Delayed	Cost Overrun	Expenditure in 2004/2005 Financial Year (R'000s)
NW420A02	Rehabilitation of a portion of road P16/2 between Rustenburg and Islering	21 Feb 03	12 Aug 04	Retention	Yes	No	R 3,783
NW185A03	Regraveling of a portion of road U350b between P88/1 and Plet Plesas	7 May 04	7 May 05	Retention	Yes	No	R 3,218
NW189A03	Regraveling of a portion of road U332 between Leturushana and Harroksigobele	7 May 04	30 Aug 04	Retention	No	Yes	R 2,543
NW190A03	Regraveling of a portion of road P89/2 between Puthaetsi-oom and Vederbuit	25 Jun 04	25 Jan 05	Retention	No	No	R 4,296
NW191A03	Regraveling of a portion of road U774 between P23/1 and Chaudina	25 Jun 04	24 Nov 04	Retention	No	Yes	R 2,026
NW192A03	Regraveling of a portion of road U404 between Lichtenburg and Kipkuil	25 Jun 04	31 Jul 05	Retention	Yes	Yes	R 3,135
NW252A03	Rehabilitation of a portion of road P27/1 between Matikeng Phase one and Zeerust	10 Sep 04	16 May 06	Retention	No	Yes	R 6,736
NW253A03	Rehabilitation of a portion of road P27/1 between Matikeng Phase two and Zeerust	14 Jan 05	14 Feb 06	Retention	No	Yes	R 2,620
NW317A03	Rehabilitation of Marthe Bridge over the Harts River	2 Jul 04	20 Aug 04	Retention	No	Yes	R 464
NW4016A04	Rehabilitation of Puthaetsi-oom Traffic Control Centre	19 Jul 04	19 Feb 05	Retention	No	Yes	R 3,157
NW257A03	Resealing of a portion of road P4/3 between Delareyville and Wyburg	7 May 04	24 Sep 04	Retention	No	Yes	R 945
NW258A03	Resealing of a portion of road P13/2 between Lichtenburg and Ottosdal	7 May 04	4 Oct 04	Retention	No	Yes	R 3,317
NW259A03	Resealing of a portion of road P1/3 between Edeburg and Bunder	7 May 04	27 Aug 04	Retention	No	Yes	R 728

b.) Major Upgrading Projects

Project Number	Project Description	Start Date	Completion Date	Status	Project Delayed	Cost Overrun	Expenditure in 2004/2005 Financial Year (H 000s)
NW262003	Resealing of a portion of road P47/3 between Swartkops and Venterdorp	7 May 04	27 Aug 04	Pending	No	Yes	H 1,157
NW262203	Resealing of a portion of road P23/3 between S.Ahrenske and Pudinnee	25 Jun 04	27 Oct 04	Pending	No	Yes	H 1,548
NW263003	Resealing of a portion of road P40/1 between Molepo (P28/5) and P271	7 May 04	30 Sep 04	Pending	No	Yes	H 1,694
NW264003	Resealing of a portion of road P65/1 between Swartdam and Kromkull	2 Jul 04	26 Oct 04	Pending	No	Yes	H 2,093
NW265003	Resealing of a portion of road U121 between Rustenburg and Koster	17 May 04	31 Oct 04	Pending	No	Yes	H 2,185
NW266003	Resealing of a portion of road P117/1 between Ottosdal and Hartbeesfontein	7 May 04	25 Nov 04	Pending	No	Yes	H 2,451
NW267003	Resealing of a portion of road U1189 between Christiana and M.Cape Border	25 Jun 04	31 Oct 04	Pending	No	Yes	H 2,259
NW268003	Resealing of a portion of road P48/1 between Welbedacht and Hiedpan	25 Jun 04	27 Oct 04	Pending	No	Yes	H 3,969
NW270003	Resealing of a portion of road P50/1 between Gja Hephin and Kuodesspruit	2 Jul 04	1 Oct 04	Pending	No	Yes	H 1,451
NW272003	Resealing of a portion of road P183/1 between Malikeny Border and Likalung	13 Aug 04	5 Nov 04	Pending	No	Yes	H 2,906
NW273003	Resealing of a portion of road P35/2 between P2/4 and K3/ K8	7 May 04	25 Oct 04	Pending	No	Yes	H 2,059
NW274003	Resealing of a portion of road P51/1 between Lady and Malotse	7 May 04	26 Oct 04	Pending	No	Yes	H 2,583
NW261002	Regraveling of a portion of road U521 between Seygwaalane and Wonderkoup	4 Jun 04	11 Aug 05	Pending	Yes	Yes	H 915
NW262202	Regraveling of a portion of road Z612 between Lebollwane and Chaisaal	4 Jun 04	7 Nov 04	Pending	No	Yes	H 1,764
NW264003	Rehabilitation of a portion of road P34/6 between Christiana and Jan Kempdorp	7 May 04	28 Oct 04	Pending	No	Yes	H 6,656

b.) Major Upgrading Projects

Project Number	Project Description	Start Date	Completion Date	Status	Project Delayed	Cost Overrun	Expenditure in 2004/2005 Financial Year (H'000s)
NW261A03	Resealing of a portion of road P236 between Potchefstroom and Johannesburg	7 May 04	30 Nov 04	Retention	No	Yes	H 2,483
NW271A03	Resealing of a portion of road P3271 between Ventersburg and Klerksburg	7 May 04	20 Oct 04	Retention	No	Yes	H 2,884
NW289A03	Resealing of a portion of road P1101 between Brits and Besterkreek	25 Jun 04	3 Nov 04	Retention	No	Yes	H 1,041

c.) Capital Development and Major Upgrading Projects Which Have Been Delayed

Project	Reason for Delay
Construction Unit M	Delays in procurement of borehole equipment for water supply, as well as other materials
NW177A03	The tender board appointed a Contractor with inadequate resources, and the Contract was eventually cancelled
NW420A02	A Contractor was appointed who did not have adequate resources, and the Contract was severely delayed
NW185A03	A Contractor was appointed who did not have adequate resources, and the Contract was severely delayed due to severe resource constraints on the part of the Contractor
NW192A03	A Contractor was appointed who did not have adequate resources, and the Contract was eventually cancelled
NW261A02	The Community refused to allow the Contractor to commence working because they wanted the road to be surfaced and not re-gravelled

Report of the Audit Committee

We are pleased to present our report for the financial year ended 31 March 2005.

Audit Committee Members and Attendances

NAME	ROLE	SCHEDULED MEETINGS	
		HELD	ATTENDED
Mr J van Rooyen	Chairperson	5	4
Prof S Visser	Member	5	5
Prof A Bootha	Member	5	5
Mr R Moyo	Member	5	4
Ms M Mokuena	Member	5	4
Mr BMM Madliwa	Auditor General - NW Ex-officio member	5	3
Mr P Tjie	SG-Dept of Finance & Economic Development Ex-officio member	5	1

Audit Committee Responsibility

The Audit Committee is pleased to report that it is properly constituted as required by section 77 of the PFMA and has complied with its responsibilities arising from section 38(1)(a) of the PFMA and paragraph 3.1.13 of the Treasury Regulations. The Audit Committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter which is reviewed annually, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

For the Committee to competently discharge its responsibilities, the Committee is supported by the Provincial Internal Audit which is under its control and direction. The Committee reports that the Provincial Internal Audit, whilst having been under-resourced, continues to enhance its resources so as to adequately discharge its responsibilities in terms of the Internal Audit Charter approved by the Audit Committee.

The effectiveness of internal control

The effectiveness of the system of internal controls has improved from that of the previous year as highlighted by the internal and external Auditors' reports. However, during the year under review, weaknesses in internal controls in relation to asset management, leave administration, personnel expenditure and payments and non-compliance with laws and regulations were noted and reported to the Committee by the Auditors.

The Committee is satisfied that adequate mechanisms are being put in place to address these weaknesses. The Committee continues to monitor progress by the Department in addressing the weaknesses reported.

The quality of in year management and monthly / quarterly reports submitted in terms of the Act and the Division of Revenue Act

The Committee is unable to comment on the content and quality of monthly and quarterly reports prepared and issued by the Accounting Officer and the Department during the year as it did not review such reports.

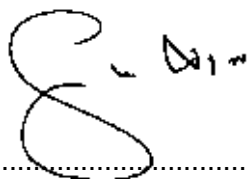
The Committee is however, satisfied that the in-year management reports were duly prepared and submitted to the Provincial Treasury.

Evaluation of Financial Statements

The Audit Committee has

- reviewed and discussed with the Auditor-General the audited annual financial statements to be included in the annual report;
- reviewed the Auditor-General's management letter and management response;
- reviewed significant adjustments resulting from the audit.

The Audit Committee concurs and accepts the conclusions of the Auditor-General on the annual financial statements and recommends that the audited annual financial statements be approved.



.....
Chairperson of the Audit Committee

Date: 22 September 2005

FINANCIAL STATEMENTS

MANAGEMENT REPORT: REPORT BY THE ACCOUNTING OFFICER TO THE EXECUTING AUTHORITY AND NORTH WEST LEGISLATURE:

1. General Review of the state of financial affairs

In response to my statutory requirement, it gives me pleasure as the Accounting Officer of the Department to present the activities and performance report of the Department for the period ending 31 March 2005.

While the same period ending March 2004, was all about the activities of the ex Department of Transport, the period under review was a year of a successful amalgamation of the ex Department of Transport and certain main and support sections of the ex Department of Roads and Public Works namely Roads Directorate including yellow fleet and part of the Corporate Services. As expected the year ending March 2005 had its own challenges, clients and stakeholder expectations, and self imposed targets particularly in the areas of service delivery and improvement in financial management with specific reference to previous year's risk areas as disclosed by the Auditor General.

The challenge was compounded by the amalgamation of the sections of the ex Roads and Public Works into this Department. As at the time of writing, I can report that, the new Department of Transport and Roads is comfortably on course to achieving all targets and equally overcoming the challenges created by the reconfiguration of the Departments.

The Department was allocated an adjusted budget of R1 145 047 000 for the period under review, this is materially different from the same period ending 31 March 2004 when the Department operated as Department of Transport with a budget of R592 032 000. In real terms therefore, the transfer of the Roads Directorate with its proportionate section of Corporate Services to create the new Department of Transport and Roads occasioned an increased budget allocation of 93,4%.

Furthermore, the Department can report that the partial merger saw its staff complement increasing from a little over 1100 to more than 3 500 employees. My Department is also responsible for the collection of about 62% of provincial own revenue which was targeted to be around R 216 million for the period under review.

Important policy decisions and strategic issues facing the Department.

Following the absorption of certain parts of the ex Department of Roads and Public Works the dimension of policy decisions and strategic issues facing the new Department was significantly altered to include the following:

- Improvement in Road Safety;
- Transformation of the Taxi Industry;
- Improvement of the Road network;
- Upgrade of certain gravel roads to surface road;
- Extension of non motorized transport system for rural communities;
- Conclude the restructuring of North West Star;
- Recapitalisation of the Taxi Industry;
- Expansion of scholar transport for Farm Learners;
- Increased urbanization and its impact on the existing road network;
- Increase participation in the road industry by previously disadvantage communities; and
- The implementation of the Expanded Public Works Programme.

During the period under review, the Department participated and/or concluded the following events:

- **Extension of scholar transport to Farm schools**

The Department introduced scholar transport to certain areas of the province in 2003/04. In the 2004/05, the Department extended this to Onkgopotse Tiro Comprehensive School in Klippan. The extension covers an additional 600 Learners.

- **National and Provincial Driver of the Year.**

In addition to hosting the Provincial Driver of the Year in all the five Regions, the Department hosted the National Driver of the year at Sun City in October 2004. This year's event saw the introduction for the first time in the competition of new truck and equipment tests.

- **Arrive alive.**

The Arrive Alive Campaign was launched in the Province a little bit earlier than the national programme in November 2004. The success saw the reduction in fatalities and accidents by 12, 8% and 7, 8% respectively.

Major projects undertaken or completed during the year

The Department is a key role player in the provision of efficient public transportation system and the construction, maintenance and sustenance of road infrastructure in the province. During the period under review the following projects were undertaken or completed:

- 74 road projects across the province of which 52 are on retention status.
- Expanded Public Works Programme initiative in grass cutting, drainage, fencing and road marking across the Province to the tune of R 6, 6 million.
- Established SARS compliance after care services for taxi operators.
- Rehabilitation of the Mafikeng Airport.
- Phase 1 of the restructuring of North West Star. The process resulted in the introduction of empowered companies into the previously monopolized bus industry.

The Department was allocated an adjusted budget of R1 145 047 000. At the end of the financial year the Department has spent R1 049 472 000 which translates to 91, 7%. The under spending of approximately R96 million or 8, 3% was occasioned by the following:

- Non filling of certain critical posts due mainly to the new configuration of the Department.
- Improved internal controls and cost containment on administrative and stores items; and
- The Provincial Treasury intervention in the award of certain contracts to the tune of R 100 million. With exception of the delay caused by the award of certain tenders, the under spending did not materially affect service delivery. Consequent to this, the Department has requested for rollover to the value of R60 Million and received favourable attention from Provincial Treasury.

In addition to managing an expenditure budget of approximately R1.1 billion, the Department is responsible for the collection and accounting for R216 million of Provincial own revenue for the period under review. At the end of the period the Department can report that, this target was exceeded by R15, 98million or 7, 4%.

As stated earlier, the budget and the staff strength of the Department have materially altered; consequently it will prevent the Department from giving a realistic picture to have comparative figures. However the financial statements as submitted reflect the comparative figures for Roads

component and its support staff from the Ex Department of Roads and Public Works and Ex Department of Transport.

The figures are broken down as follows:

- The revised allocation of R447 666 000 which equals to 53% of their total allocation.
- The actual expenditure amounting to R437 074 000.

One of the areas of major concern to the ex Department of Transport was with revenue collection and accounting. As the main contributor to provincial own revenue, any shortcomings with regards to budgeting, collection and accounting affect the service delivery capacity of the Province as a whole. In response to the various shortcomings as raised by the Office of the Auditor General, the Department can report that, it did not only exceed its revenue target as against under collection last year, but has significantly improved in the following areas:

- **Budgeting**

During the period under review, the Department completed the review of all the existing tariffs and prepared a comprehensive revenue budget with appropriate supporting documents and commentary.

- **Reconciliation**

The Department is presently using agents (Municipalities) to collect about 36% of its revenue. During the period under review, the Department was reasonably successful in reconciling data/records from agencies with its own records as well as that of the Provincial revenue. The major outstanding issue is the reliable accounting for traffic fines due to the multiple parties involved in the process. The chain is as follows:

- Department issues tickets to offenders and in selected circumstances "receive admission of guilt fines" in its offices.
- Magistrates across the province receive judgment fines as part of own revenue before surrendering to SARS.
- SARS receives monies from Department of Justice.
- SARS pays monies over to Provincial Revenue without any recourse to the Department. This process unfortunately causes a major challenge to the Department to properly follow the sequence and account. In response to this challenge, a special investigation team has been set up to trace the process and advise the Department on the appropriate steps to be taken to realistically assume full responsibility for collection and accounting.
- The practice of Departments not submitting some of their log sheets is on going. Our interaction with the Accountant General's office seems to pay the appropriate results for the period under review. Departments have been informed of all outstanding amounts due to non submission of log sheets for the period ending March 2005. The next phase of charging penalties will be reviewed during 2005/06 in conjunction with the Accountant General's office.

2. Services rendered by the Department.

- 2.1 As at the time of writing this report, a new organizational structure has been approved, which is slightly different from the structure it operated with in the period under review. As already alluded to, the reconfiguration of Provincial Departments in 2004, the structure only

accommodated existing and transferred functions and operated as follows:

- Office of the Member of Executive Council
- Office of the Head of Department
- Roads and Transportation Chief Directorate. The component is made up of the following Directorates:
 - ☐ Roads
 - ☐ Government Motor Fleet
 - ☐ Traffic and Road Safety
 - ☐ Transport Services including the Transport Registrar
- Regional Operation Chief Directorate

The unit Regional operation coordinates the activities in the five regions including the implementation of Expanded Public Works Programme.

- Office of the Chief Financial Officer; and
- Human Resource Management

The Department of Transport and Roads is responsible for the provision of the following services:

- Centralised pool transport service to both Provincial and National Departments resident in the Province.
- Revenue generation and collection.
- Law enforcement.
- Road Safety Education.
- Commuter and scholar transportation.
- Support to the taxi industry.
- Road maintenance and development.
- Transformation in the taxi industry.

2.2 Tariff policy

The North West Province is one of the provinces with the highest rural communities. Its tariff policy is therefore influenced by the ability to pay and competitive practice in the neighbouring Provinces. It does all these in line with existing Legislation and directives from Treasury. The following tariffs were revised in 2004/05, but will be implemented in 2005/06.

- vehicle licensing fees;
- kilometre tariff per various categories;
- landing fees; and
- taxi permit fees.

2.3 Free services

During the period under review, the Department did not consciously or unconsciously provide any free services.

2.4 Inventories

As at 31 March 2005, the following stock values were reported with supporting documents. (Refer to 14.3)

	R'000
- Fuel, Oil and Gas	1 983
- Other consumables	207
- Parts and other maintenance materials	11 175
- Stationery and printing	1 314
- Road construction and supplier	3 970

3. Capacity constraints

Following the reconfiguration of the Department, it was confronted with the challenges of:

- Absorbing the staff of the relevant components not excluding corporate services; and development of an appropriate organizational structure.

The above process had a negative impact on the filling of critical vacant positions as the situation was altered by the merger. Notwithstanding the above challenges, certain middle and senior management positions including the Director: Financial Management; Director: Transport Services (which was created by staff turnover); Deputy Director: Regulation and Control;

Deputy Directors for Roads Directorates were filled. Also filled is the post of Director: Traffic Management. However the critical posts of Regional Directors were not filled due primarily to the non approval of the organizational structure.

The structure has since been approved and the process to fill the vacancies is already in progress including Director: Supply Chain Management to meet the growing challenge of the delegation of Provincial Tender Board functions to Departments and the implementation of Supply Chain Management by National Treasury. Other critical posts to be filled in the 2005/06 financial year include Chief Director: Corporate Services; Directors for Legal Services and Road Safety respectively and Airport Manager for Mafikeng.

4. Utilization of donor funding

The Department did not directly receive any donor funding for the period under review.

5. Trading entities and public entities

There are no trading activities reporting directly to the Department. This situation may contradict the Department's responsibility of making transfer payments to various institutions as explained under paragraph 6 below.

6. Organisations to whom transfer payments have been made.

Transfer payment is a significant percentage of the Department's actual expenditure as well as budget. The amount of R296,866 million paid as transfer payment during the period ending March 31, 2005 to various service providers as per annexure 1F translates to 28,3% of the Departments actual expenditure. With exception of transfers to the taxi councils and co-operatives which amounted to R7, 8 million during the period under review, the remaining amount was paid to companies for services rendered, but because of the historic allocation of the expenses, these amounts have always being allocated under transfer payment. The

Department is of the opinion that, the classification of transfer payments on its budget as well as actual expenditure is a contradiction to information provided under item 5, trading and public entities. The payment under transfer payments are classified under three main headings.

1. Full subsidy to private sector companies to provide transport service to the farm scholar.
2. Also through tender process, transfers are made for both air and land transport services to private sector companies as well as North West Star for both commuter and scholar transport but under a separate scheme inherited from the previous dispensation.
3. Financial assistance to the Provincial Taxi Councils and Cooperatives.

Also paid under transfer payment in the period under review is an amount of R12 million paid to CALTEX Oil South Africa as Government final contribution towards the establishment of Taxi Retail Installations. In the coming year 2005/06, the Department will submit to the Provincial Treasury a request for discussion and consideration for reclassification of some of these payments.

7. Public Private Partnership (PPP)

As reported in the previous financial year, no major developments were recorded with anyone of the projects as previously reported to have PPP status.

8. Corporate governance arrangement.

The risk profile of the Department changed considerably following the reconfiguration of the Department. This affected the process to finalise the development of the Department's risk assessment and management. The Department has recognized that due to the size and nature of its operations and budget it needs to conduct at least two risk assessments per annum. During the period under review, the Department completed the process of identifying the risk areas within its operation. It can be reported that its Risk Management, Fraud Prevention and Implementation Plan shall be in place before the end of the second quarter in the 2005/06 financial year.

The functioning of the Provincial Tender Board up until the end of 2004/05 enabled the Department to exercise a high level of procurement transparency. This was supported by an independent Departmental Tender and Economic Committee. The use of much discipline tender evaluation committee contributed to the minimization of the prevalence of conflict of interest. The Department is seriously challenged by lack of accommodation at both Head Office and certain Regional offices compromising the security of documentation and provision of acceptable safety, health and environmental conditions.

There is no immediate strategy to address the situation and may negatively affect productivity of staff as well as security of other State resources.

9. Discontinued activities / activities to be continued.

The Department did not discontinue any of its mandated activities. It is however considering the transfer of existing service in the form of vehicle licensing revenue collections to local municipalities. These municipalities are all located in the former Bophuthatswana area. The process shall follow the option of willing request from existing municipality and after careful consideration including consultation with labour before such transfer of service shall be affected.

10. New/proposed activities.

The Department has taken over the payment of scholar transport services previously handled by the Department of Education. The effect of the operation is to centralize the provision of scholar transport in the Province. The budget as allocated to the Department of Education has been subsequently withdrawn and allocated to this Department.

11. Events after the reporting date.

The Department is not consciously aware of any material event that has taken place since the end of the financial year. However, it needs to be emphasized that, the merger process of the components transferred from the ex Department of Roads and Public Works is not complete. The unfavourable events pertaining to the merger that have not yet materialized, but with a high probability to occur include:

- missing personnel files,
- payment of salaries of staff at either side,
- completeness of assets transferred, and
- relevant information on value of assets acquired between April and June 2004

12. Performance information

The Department subscribes to meeting all reporting requirements in terms of the Legislature and others as requested by the Provincial Treasury and the Office of the Premier. In addition, the Department has internally developed the following performance reporting mechanism:

- monthly reporting on the strategic and operational plans;
- quarterly reporting on the achievement of milestones as stated in the strategic plan; and
- monthly expenditure reporting.

During the period under review, the Department established the Financial Discipline Committee which mandate is to adjudicate on fruitless expenses and advice the Accounting Officer on the appropriate action to be taken. In the coming year 2005/06, the Department has agreed to expand the mandate of the Committee to include the evaluation of performance reports of Programme Managers.

13. Provincial Public Accounts Committee (PPAC) Resolutions

The following PPAC resolutions have direct relationship on the activities of the Department. A full submission on steps taken, progress made and/or deviation from the norm as well as outstanding issues has been made to the PPAC as directed by the resolution.

The schedule below gives a brief description of the outstanding PPAC resolutions and action taken to date:

Subject	Reference to previous audit reports and PPAC resolutions	Finding on Progress
Resolution 7	Reconcile sub-ledgers with general ledger before January 2005.	Monthly reconciliation reconciled on monthly basis for 2004/05 wrt revenue and movable assets.
	Reconcile traffic fines with payment to revenue.	Not complete due to the role of SARS. On going attempts to rectify the chain process.
	Outstanding issues with the management of log sheets and assets register.	Appropriate actions taken including the completion of the vehicle assets register.
	Classification, reconciliation and clearance of the Suspense and Control accounts.	Investigations, reclassification and clearance of all outstanding balances effected. Balances as 31/3/05 represent monies received from national for special projects
	Management of Departmental log sheets.	Appropriate action taken, each vehicle is now located with a file and up to date information.
	Availability of supporting documents for revenue budgets.	Implemented and documents available.
	Availability of all personnel and leave files.	Problem compounded by the merger of the Departments as well as lack of accommodation.
	Computerised and manual subsidized motor vehicle registers to be finalised.	Not completed. Department is still negotiating with service providers for assistance.
	Authorisation of Journals.	Authorised signature in place.
	Compliance with TR 10.1 and section 38(1)(d) of PFMA.	Fully compliant and all other requirements.
	Revision of Tariffs.	Completed and to be reviewed on yearly basis where appropriate.
	Charging of interest.	Consultation with Treasury still outstanding
	Virement.	Done in consultation and in accordance with Treasury
	Approval for unauthorized expenditure from previous years.	prescripts. In line with Provincial Treasury's guidelines.

14. Other

As part of my reporting to all stakeholders, it will be appropriate to provide more information on the following items that have material significance on the financial statements and performance.

14.1 Transfer payment

During the process of developing the Standard Chart of Accounts (SCOA) it was not conclusive as to the classification of components of Transfer payment that have been on the budget for a while. In addition, the conditions, procedures and criteria use to make payment now have undergone major changes.

With an adjusted budget allocation of R 309 440 000, transfer payments constitute about 27% of the total budget of R 1 145 047 000. This amount excludes transfer payments classified as transfer to households.

With regards to actual payment during the period under review, the Department paid

an amount of R 296 866 000 out of total actual expenditure of R 1 049 472 000 which translates to 28,3%, this is a material amount which requires serious attention. In addition to this, the Department pays on agency basis on behalf of National Department of Transport in the amount of approximately R24 million per annum.

The following service providers are the main recipients of Transfer payment. Please refer to Annexure 1F for details of amounts per recipient.

- North West Star
- KGE Masia
- Mantella Trading
- NOWETE
- Amorosa
- Atamelang
- Bojanala
- Phumatra
- Taxi Councils
- Taxi Co-operatives
- SA Air Link
- CALTEX South Africa

The payment to the above recipients can be categorized under the following headings:

- Scholar subsidy
- Commuter subsidy
- Financial assistance, and
- Air service subsidy.

During the period under review, the Department in response to ensuring uninterrupted service delivery and also assist with the transformation of the taxi industry made payment to all the above service providers and other recipients.

The amount as disclosed also includes adjusted allocation approved by the Provincial Treasury to clear long outstanding balance in the previous Department of Transport suspense account. The amount as disclosed therefore in the Annual Financial Statements is in total correct and accurate, but cannot be reconciled into the category of scholar subsidy, commuter subsidy and also for Provincial Taxi Offices and Provincial Taxi Cooperatives and others as disclosed. With regards to the management of transfer payment from 2005/06 onwards the following process will be followed.

- Lodge a request to the National Treasury, office of the Technical Committee on Standard Chart of Accounts with regards to the reclassification of the item, because the Department is of the opinion that, where payment is for service rendered through normal tender process, then this must not be classified as Transfer payments.
- Service providers to submit separate invoices for commuter subsidy and scholar subsidy.
- Reconcile payments to individual service providers and recipients on monthly basis against the Voted amount as well as tendered amount.

14.2 Assets

The Department is responsible for two categories of movable fixed assets namely:

- Movable assets used exclusively to achieve the objectives of the Department; and movable assets mainly vehicles used and kept by Provincial and National Departments, but maintained by the Department for revenue generating activities.

- The amount disclosed as assets in the AFS is being reconciled due to the activities between April and June 04.
- The Assets Registers of the above categories of movable assets are in different stages of completion thus:

14.2.1 Machinery and Equipment

The Department can confirm that it has information on this assets category; however they are not accurately localized but is in process in conjunction with the office of the Accountant General to finalise same.

With regards to annual assets counts in terms of the Treasury regulation, the Department can report that this was done only in Central Region and Head Office due to staff constraint. The Department also took possession of proportionate assets transferred from the ex Department of Roads and Public Works within the context of paragraph 14.2.

14.2.2 Government Motor Fleet

As reported in the previous year under the ex Department of Transport, the Department has completed an assets register for government motor fleet; however the information available does not include cost.

In the opinion however of the Department, this is in line with National Treasury's guideline/timetable for the process to move from cash to accrual basis of accounting.

14.3 Stores/Inventory

As at the end of the period ending 31 March 2005, the Department can report of stock value of over R18, 6million and made up as follows:

	R '000
• Fuel Oil and gas	1 983
• Other consumables	207
• Parts and Other maintenance met	11 175
• Stationery and printing	1 314
• Road construction/ suppliers	3 970

The above information is supported by stock taking records. The Department has used the following methods of valuation to determine the value of stock at the end of the period.

Fuel oil and gas

The stock as disclosed under this category was arrived at by using the average cost method.

Others

This was arrived by using actual prices.

14.4 Suspense Account

For sometime now, this Department has been confronted with the challenge of

cleaning the suspense account in accordance with the prescripts of the Public Finance Management Act and the Treasury Regulations. In response to this, the Department has reasonably capacitated this unit to the extent that, it can report as follows:

- Compilation of monthly reconciliation.
- Conscious attempt to clear long outstanding balances in consultation with Provincial Treasury and other relevant agencies.
- Limited utilization of the suspense account. As at end of the period under review, the Department can report that, the balances on the suspense account can be categorized as follows:

14.4.1 Items affecting the Vote

The balances reflect outstanding amount granted to the leader of the stock taking team for end of year stock taking in the regions. The balance has since been cleared. Also included is an item in respect of claims against ex-employees pensions, but credited to the suspense account in March 2005.

14.4.2 Items not affecting the Vote.

As mentioned earlier in this report, the Department receives monies for agency services on behalf of National Department of Transport (NDoT) which are deposited in the suspense account.

As at the end of the financial year, the following expenditure items which monies were transferred from NDoT had credit balances;

- Arrive Alive under Creditors Suspense
- Commuter subsidy
- National bicycle projects

In conclusion the Department is confident that, the management of its suspense account is under control.

14.5 Trust Accounts

The Department has certain trust accounts which are operated outside the vote namely:

14.5.1 IMafikeng Airport Trust Account

This account was created in 2001/02 to cater specifically for meeting the legal requirements of Civil Aviation Authority with regards to the Mafikeng Airport. The Account is operated on behalf of the Department by PriceWaterhouseCoopers and may be closed at the end of 2005/06.

14.5.2 Taxi Retail Installations

As part of the government contribution to the transformation of the taxi industry, the Department through the normal tender process has entered into partnership with CALTEX SA and the Taxi industry to develop retail installations in the five regions of the Province. In response to their commitment, the Department has paid its contribution of R30 million as per

the schedule below:

2004/05	R12 million
2003/04	8 million
2002/03	10 million

R30 million

This amount is held by CALTEX SA.

14.7 Average number of employees

The amount as disclosed under this heading is a revised figure and different from the computer generated figure because, the Department is of the view that the figures as printed for the first quarter of the year did not reflect the true picture of the situation. Based therefore on the basis of the allocation of the budget, the above disclosure used the average of the nine months which figures are more relevant.

14.8. Conditional Grant and Earmarked funds

Included in the Department's adjusted budget of R1, 145 047 000 are,

Conditional Grant	R 140 937 000; and
Earmarked Funds	R 193 051 000

At the end of the period, it has spent R 124 954 000 and R142 350 000 or 89% and 74% respectively.

Approval

The Annual Financial Statements set out on pages 46 to 77 have been approved.


PJN van Staden
Deputy Director General

31 August 2005

**REPORT OF THE AUDITOR-GENERAL TO THE MEMBERS OF THE PROVINCIAL
LEGISLATURE ON THE FINANCIAL STATEMENTS OF VOTE 10 - THE DEPARTMENT OF
TRANSPORT AND ROADS FOR THE YEAR ENDED
31 MARCH 2005**

1. AUDIT ASSIGNMENT

The financial statements as set out on pages 46 to 77, for the year ended 31 March 2005, have been audited in terms of section 188 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), read with sections 4 and 20 of the Public Audit Act, 2004 (Act No. 25 of 2004). These financial statements, the maintenance of effective control measures and compliance with relevant laws and regulations are the responsibility of the accounting officer. My responsibility is to express an opinion on these financial statements, based on the audit.

2. NATURE AND SCOPE

The audit was conducted in accordance with Statements of South African Auditing Standards. Those standards require that I plan and perform the audit to obtain reasonable assurance that the financial statements are free of material misstatement. An audit includes:

- examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements,
- assessing the accounting principles used and significant estimates made by management, and
- evaluating the overall financial statement presentation.

Furthermore, an audit includes an examination, on a test basis, of evidence supporting compliance in all material respects with the relevant laws and regulations which came to my attention and are applicable to financial matters.

The audit was completed in accordance with Auditor-General Directive No. 1 of 2005.

I believe that the audit provides a reasonable basis for my opinion.

3. AUDIT OPINION

In my opinion, the financial statements fairly present, in all material respects, the financial position of the Department of Transport and Roads at 31 March 2005 and the results of its operations and cash flows for the year then ended in accordance with prescribed accounting practice.

4. EMPHASIS OF MATTER

Without qualifying the audit opinion expressed above, attention is drawn to the following matters:

4.1 Unauthorised and irregular expenditure

No approval was obtained to clear the unauthorised expenditure relating to prior years

amounting to R426, 4 million disclosed in note 6 to the financial statements.

4.2 Asset and Inventory management

The department did not fully comply with Treasury Regulation 10.1.1(a) read in conjunction with section 38(1)(d) of the Public Finance Management Act, 1999 (Act No. 1 of 1999) as amended (PFMA) as the asset register was not properly updated, bar-coding for cross-referencing between the asset register and the physical asset had not been finalised and an asset count had not been performed.

Furthermore, the asset register did not contain sufficient information with regard to supplier, make, model, model number, date acquired and purchase price.

4.3 Under-spending of vote

Total voted funds were under-spent by R96 million, which represents 8,3 per cent of the voted funds. However a R60 million roll-over was approved. As a result service delivery may have been adversely affected.

4.4 Restatement of financial statements

During the audit, the department made certain material adjustments to the original financial statements submitted for audit on 31 May 2005. The restated financial statements were signed and resubmitted on 1 August 2005.

4.5 Weaknesses in internal control

Various shortcomings of serious concern were identified during the audit. The following serve as examples.

4.5.1 Leave

Control policies and management of leave records pertaining to late capturing, late approval of leave as well as reconciliations were not adhered to during the financial year.

4.5.2 Personnel Expenditure

Treasury Regulations 8.3.4 and 8.3.5 were not complied with, since payrolls were not certified.

4.5.3 Late payments

Various payments were not made within the required 30 days in terms of the PFMA, resulting in penalties and interest being charged.

5. APPRECIATION

The assistance rendered by the staff of the Department of Transport and Roads during the audit is sincerely appreciated.



BMM Madiwa *for* Auditor-General

Rustenburg

31 August 2005



AUDITOR - GENERAL

STATEMENT OF ACCOUNTING POLICIES AND RELATED MATTERS FOR THE YEAR ENDED 31 MARCH 2005

The Annual Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the Annual Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), the Treasury Regulations for Departments and Constitutional Institutions issued in terms of the Act and the Division of Revenue Act, Act 5 of 2004. The following issued, but not yet effective Standards of Generally Recognised Accounting Practice have not been fully complied with in the Annual Financial Statements: GRAP 1, 2 and 3.

1. Basis of preparation

The Annual Financial Statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The modified cash basis constitutes the cash basis of accounting supplemented with additional disclosure items. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid. Under the accrual basis of accounting transactions and other events are recognised when incurred and not when cash is received or paid.

2. Revenue

Appropriated funds

Voted funds are the amounts appropriated to a department in accordance with the final budget known as the Adjusted Estimates of Provincial Expenditure. Unexpended voted funds are surrendered to the Provincial Revenue Fund, unless otherwise stated.

Departmental revenue

Sale of goods and services other than capital assets

This comprises the proceeds from the sale of goods and/or services provided by the entity. Revenue is recognised in the statement of financial performance on receipt of the funds.

Monies due to the Department from third parties but not yet received are disclosed as a disclosure note to the Annual Financial Statements and are not recognised in the statement of financial performance.

Fines, penalties and forfeits

Fines, penalties and forfeits are compulsory receipts imposed by court or quasi-judicial body. Revenue is recognised in the statement of financial performance on receipt of the funds.

Interest, dividends and rent on land

Interest and dividends received are recognised upon receipt of the funds, and no provision is made for interest or dividends receivable from the last receipt date to the end of the reporting period. They are recognised as revenue in the Statement of Financial Performance of the department and then transferred to the National/Provincial Revenue Fund. Revenue received from the rent of land is recognised in the statement of financial performance on receipt of the funds.

Sale of capital assets

The proceeds from the sale of capital assets are recognised as revenue in the statement of financial performance on receipt of the funds.

Financial transactions in assets and liabilities

Repayments of loans and advances previously extended to employees and public corporations for policy purposes are recognised as revenue in the statement of financial performance on receipt of the funds.

Cheques issued in previous accounting periods that expire before being banked is recognised as revenue in the statement of financial performance when the cheque becomes stale. When the cheque is reissued the payment is made from Revenue.

Local and foreign aid assistance

Local and foreign aid assistance is recognised in the statement of financial performance on receipt of funds. Where amounts are expensed before funds are received, a receivable is raised. Where amounts have been inappropriately expensed using Local and Foreign aid assistance, a payable is raised. In the situation where the department is allowed to retain surplus funds, these funds are shown as a reserve.

3. Expenditure

Compensation of employees

Salaries and wages comprise payments to employees. Salaries and wages are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system. The expenditure is classified as capital where the employees were involved, on a full time basis, on capital projects during the financial year. All other payments are classified as current expense.

Social contributions include the entities' contribution to social insurance schemes paid on behalf of the employee. Social contributions are recognised as an expense in the Statement of Financial Performance when the final authorisation for payment is effected on the system.

Short-term employee benefits

The cost of short-term employee benefits is expensed in the Statement of Financial Performance in the reporting period when the final authorisation for payment is effected on the system. Short-term employee benefits, that give rise to a present legal or constructive obligation are disclosed as a disclosure note to the Annual Financial Statements and are not recognised in the Statement of Financial Performance.

Long-term employee benefits and other post employment benefits

Termination benefits

Termination benefits are recognised and expensed only when the final authorisation for payment is effected on the system.

Medical benefits

The department provides medical benefits for its employees through defined benefit plans. Employer contributions to the fund are incurred when the final authorisation for payment is

effected on the system. No provision is made for medical benefits in the Annual Financial Statements of the department.

Post employment retirement benefits

The department provides retirement benefits for certain of its employees through a defined benefit plan for government employees. These benefits are funded by both employer and employee contributions. Employer contributions to the fund are expensed when the final authorisation for payment to the fund is effected on the system. No provision is made for retirement benefits in the Annual Financial Statements of the department. Any potential liabilities are disclosed in the Annual Financial Statements of the Provincial Revenue Fund and not in the Annual Financial Statements of the employer department.

Other employee benefits

Obligations arising from leave entitlement, thirteenth cheque and performance bonus that are reflected in the disclosure notes have not been paid for at year-end.

Goods and services

Payments made for goods and/or services are recognised as an expense in the Statement of Financial Performance when the final authorisation for payment is effected on the system. The expense is classified as capital if the goods and services were used on a capital project.

Interest and rent on land

Interest and rental payments resulting from the use of land, are recognised as an expense in the Statement of Financial Performance when the final authorisation for payment is effected on the system. This item excludes rental on the use of buildings or other fixed structures.

Financial transactions in assets and liabilities

Financial transactions in assets and liabilities include bad debts written off. Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or underspending available to the department. The write off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts.

Unauthorised expenditure

Unauthorised expenditure is defined as:

- The overspending of a vote or a main division within a vote, or
- Expenditure that was not made in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

Such expenditure is treated as a current asset in the Statement of Financial Position until such expenditure is approved by the relevant authority, recovered or written off as irrecoverable.

Irregular expenditure

Irregular expenditure is defined as:

Expenditure, other than unauthorised expenditure, incurred in contravention or not in accordance with a requirement of any applicable legislation, including:

- the Public Finance Management Act
- the State Tender Board Act, or any regulations made in terms of this act, or
- any provincial legislation providing for procurement procedures in that provincial government.

It is treated as expenditure in the Statement of Financial Performance. If such expenditure is not condoned and it is possibly recoverable it is disclosed as receivable in the Statement of Financial Position at year-end.

Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is defined as:
expenditure that was made in vain and would have been avoided had reasonable care been exercised, therefore

- it must be recovered from a responsible official (a debtor account should be raised), or
- the vote. (If responsibility cannot be determined.)

Such expenditure is treated as a current asset in the Statement of Financial Position until such expenditure is recovered from the responsible official or written off as irrecoverable.

4. Transfers and subsidies

Transfers and subsidies include all irrecoverable payments made by the entity. Transfers and subsidies are recognised as an expense when the final authorisation for payment is effected on the system.

5. Expenditure for capital assets

Capital assets are assets that can be used repeatedly and continuously in production for more than one year. Payments made for capital assets are recognised as an expense in the Statement of Financial Performance when the final authorisation for payment is effected on the system.

6. Investments

Investments include; Investments in Associates; Joint ventures; Investments in controlled entities and Other investments.

Investments are shown at cost. On disposal of an investment, the surplus/(deficit) is recognised as revenue in the Statement of Financial Performance.

7. Receivables

Receivables are not normally recognised under the modified cash basis of accounting. However, receivables included in the Statement of Financial Position arise from cash payments that are recoverable from another party, when the payments are made.

Receivables for services delivered are not recognised in the Statement of Financial Position as a current asset or as income in the Statement of Financial Performance, as the Annual Financial Statements are prepared on a modified cash basis of accounting, but are disclosed separately as part of the disclosure notes to enhance the usefulness of the Annual Financial Statements.

8. Cash and cash equivalents

Cash and cash equivalents consists of cash on hand and balances with banks, short term investments in money market instruments and demand deposits. Cash equivalents are short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

9. Payables

Payables are not normally recognised under the modified cash basis of accounting. However, payables included in the Statement of Financial Position arise from advances received that are due to the Provincial Revenue Fund or another party.

10. Lease commitments

Lease commitments for the period remaining from the reporting date until the end of the lease contract are disclosed as part of the disclosure notes to the Annual Financial Statements. These commitments are not recognised in the Statement of Financial Position as a liability or as expenditure in the Statement of Financial Performance as the Annual Financial Statements are prepared on the cash basis of accounting. Operating lease expenditure is expensed when the payment is made.

Finance lease expenditure is expensed when the payment is made, but results in the acquisition of the asset under the lease agreement. A finance lease is not allowed in terms of the Public Finance Management Act.

11. Accruals

This amount represents goods/services that have been received, but no invoice has been received from the supplier at the reporting date, OR an invoice has been received but final authorisation for payment has not been effected on the system. These amounts are not recognised in the Statement of Financial Position as a liability or as expenditure in the Statement of Financial Performance as the Annual Financial Statements are prepared on a modified cash basis of accounting, but are however disclosed as part of the disclosure notes.

12. Contingent liability

This is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the department; or

- present obligation that arises from past events but is not recognised because:
- it is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or
- the amount of the obligation cannot be measured with sufficient reliability

Contingent liabilities are not recognised in the Statement of Financial position, but the information is disclosed as part of the disclosure notes.

13. Commitments

This amount represents goods/services that have been approved and/or contracted, but no delivery has taken place at the reporting date. These amounts are not recognised in the

Statement of financial position as a liability or as expenditure in the Statement of Financial Performance as the Annual Financial Statements are prepared on a modified cash basis of accounting, but are however disclosed as part of the disclosure notes.

14. Capitalisation reserve

The capitalisation reserve represents an amount equal to the value of the investment and/or loans capitalised. On disposal, repayment or recovery, such amounts are transferred to the Revenue Fund.

15. Recoverable revenue

Recoverable revenue represents payments made and recognised in the Statement of Financial Performance as an expense in previous years due to non-performance in accordance with an agreement, which have now become recoverable from a debtor. Repayments are transferred to the Revenue Fund as and when the repayment is received.

16. Comparative figures

Where necessary, comparative figures have been restated to conform to the changes in the presentation in the current year. The comparative figures shown in these Annual Financial Statements are limited to the figures shown in the previous year's audited Annual Financial Statements and such other comparative figures that the department may reasonably have available for reporting. Reclassification of expenditure has occurred due to the implementation of the Standard Chart of Accounts. It is not practical to present comparative amounts in the Cash Flow Statements as this would involve reclassification of amounts dating back to the 2002/03 year-end.

**Appropriation Statement
for the year ended 31 March 2005**

Appropriation per Programme

PROGRAMME	2004/05							2003/04
	Adjusted Appropriation	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Administration								
Current payment	83 076	1 000	82 076	69 478	12 598	84.7%	55 128	53 341
Transfers and subsidies	710		710	771	-61	108.6%		
Expenditure for capital assets	20 041	2 100	17 941	6 394	11 547	35.6%	3,198	3 071
2. Road Infrastructure								
Current payment	286 037	26 000	241 037	234 602	6 435	97.3%	200,640	421 437
Transfers and subsidies	242		242	890	-648	367.8%		
Expenditure for capital assets	214 571	13 450	201 121	157 485	43 636	78.3%	238 026	5 037
3. Public Transport								
Current payment	130 380	8 400	138 780	130 776	8 004	94.2%	380 051	370 340
Transfers and subsidies	279 842	30 050	309 892	289 369	10 323	96.7%		
Expenditure for capital assets	6 427		6 427	5,373	1,054	83.6%	31 433	20 064
4. Traffic Management								
Current payment	141,648	3,400	144 948	143 037	1,911	98.7%	118 585	122 680
Transfers and subsidies	984		984	569	415	57.8%	5,501	1,426
Expenditure for capital assets	1 089		1 089	725	361	66.5%		
Subtotal	1,145,047		1,145,047	1,049,472	95,575	91.7%	1,041,960	1,008,304
Statutory Appropriation								
Current payments						0.0%		
Transfers and subsidies						0.0%		
Payment for capital assets						0.0%		
Total	1,145,047		1,145,047	1,049,472	95,575	91.7%	1,041,960	1,008,304

Reconciliation with Statement of Financial Performance

Prior year unauthorised expenditure approved with funding				18 669	
Departmental receipts	15 979			50 490	
Local and foreign aid assistance					
Actual amounts per Statement of Financial Performance (Total Revenue)	1,161,026			1,030,149	
Investments acquired and capitalised during the current financial year, but expensed for appropriation purposes					
Other payments in Appropriation Statement not accounted for in the Statement of Financial Performance					
Local and foreign aid assistance					
Prior year unauthorised expenditure approved					18 569
Prior year fruitless and wasteful expenditure condoned					
Actual amounts per Statement of Financial Performance Expenditure		1,049,472			1,026,973

APPROPRIATION STATEMENT
for the year ended 31 March 2005

Appropriation per Economic classification

	2004/05						2003/04	
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments								
Compensation to employees	382 454	25 200	338 454	324 662	13 792	95.9%	301 547	303 526
Goods and services	245 876	10 500	258 376	241 136	16 241	94.1%	211 627	205 662
Financial transactions in assets and liabilities	14 312		14 312	14 312		100.0%		188
Public corporations & private enterprises	277 192	30 050	307 242	296 666	10 576	96.6%	259 319	248 867
Non-profit institutions						0.0%		
Housing on	2 084		2 084	2 481	397	119.0%		
Gifts and donations	30		36	36		100.0%		
Payment on capital assets								
Buildings & other fixed structures	229 126	15 550	213 576	158 910	54 666	74.4%	249 923	231 655
Machinery & equipment	12 965		12 965	11 070	1 895	85.4%	19 244	17 963
Total	1,145,047		1,145,047	1,048,472	96,575	91.7%	1,041,960	1,008,304

**Detail per programme 1 - Administration
for the year ended 31 March 2005**

Programme per subprogramme	2004/05							2003/04
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
.1 Office of the MEC								
Current payment	3,767		3,767	3,082	685	81.8%	9,648	9,347
Transfers and subsidies	16		16	15	1	93.8%		
Expenditure for capital assets	55		55	39	16	70.9%	223	193
1.2 Head of the Department								
Current payment	1,683		1,683	9,653	7,970	573.6%		
Transfers and subsidies	87		87	407	320	467.8%		
Expenditure for capital assets	45		45	23	22	51.1%		
1.3 Corporate Support								
Current payment	77,626	-1,000	76,626	56,743	19,883	74.1%	45,482	43,993
Transfers and subsidies	607		607	349	258	57.5%		
Expenditure for capital assets	19,941	-2,100	17,841	6,332	11,509	35.5%	2,973	2,678
Total	103,827	-3,100	100,727	76,643	24,084	76.1%	58,324	56,411

Economic classification	2004/05							2003/04
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments								
Compensation to employees	48,437		48,437	42,432	6,005	87.6%	30,500	30,331
Goods and services	34,639	-1,000	33,639	27,047	6,592	80.4%	24,628	23,009
Transfers & subsidies								
Households	710		710	770	-60	108.5%		
Payments for capital assets								
Buildings & other fixed structures	17,680	-2,100	15,580	4,514	11,066	28.6%		
Machinery & equipment	2,161		2,161	1,880	281	87.0%	3,196	3,071
Total	103,827	-3,100	100,727	76,643	24,084	76.1%	58,324	56,411

**Detail per programme 2 - Road infrastructure
for the year ended 31 March 2005**

Programme per Sub-programme		2004/05						2003/04
		Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation
		R'000	R'000	R'000	R'000	R'000	%	R'000
2.1	Programme Support Office							
	Current payment	29 258		29 258	28 979	279	99.0%	38 172
	Transfers and subsidies	55		55	2	53	3.6%	
	Expenditure for capital assets	210 378	13 450	196 928	154 281	42 647	78.3%	238 020
2.2	Maintenance							
	Current payment	736 779	-25 000	211 779	205 623	6 156	97.1%	175 458
	Transfers and subsidies	187		187	888	-701	474.6%	
	Expenditure for capital assets	4 193		4 193	3 204	989	76.4%	
	Total	480 850	-38 450	442 400	392 977	49 423	88.8%	447 666
								437 074

		2004/05						2003/04
		Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation
		R'000	R'000	R'000	R'000	R'000	%	R'000
Current								
	Compensation to employees	108 500	25 000	141 590	140 536	566	99.3%	143 396
	Goods and services	99 447		99 447	94 007	5 440	94.5%	71 474
	Transfers & subsidies							
	Households	242		242	890	-648	367.8%	
Capital								
	Buildings & other fixed structures	211 248	-13 450	197 798	154 396	43 402	78.1%	228 433
	Machinery & equipment	3 323		3 323	3 089	234	93.0%	4 384
	Total	480 850	-38 450	442 400	392 977	49 423	88.8%	447 666
								437 074

**Detail per programme 3 - Public Transport
for the year ended 31 March 2005**

Programme per subprogramme	2004/05						2003/04	
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
3.1 Programme Support Office								
Current payment	582		582	609	-287	148.3%		
Transfers and subsidies						0.0%		
Expenditure for capital assets						0.0%		
3.2 Planning								
Current payment	76,411	5,400	81,811	76,951	4,860	94.1%	65,202	67,017
Transfers and subsidies	79		79	232	-153	293.7%		
Expenditure for capital assets	3,521		3,521	3,322	199	94.3%	30,386	19,460
3.3 Empowerment and Institutional Management								
Current payment	40,613	3,000	43,613	38,561	5,052	88.4%	297,478	286,401
Transfers and subsidies	273,653	30,050	303,703	293,406	10,297	96.6%		
Expenditure for capital assets	2,675		2,675	1,860	815	69.5%	387	263
3.4 Operator Safety and Compliance - Civil Aviation								
Current payment	6,460		6,460	7,314	-854	113.4%	17,371	16,925
Transfers and subsidies	5,871		5,871	5,721	150	97.4%		
Expenditure for capital assets	81		81	63	18	77.8%	660	641
3.5 Regulation and Control								
Current payment	6,324		6,324	7,081	-757	112.0%		
Transfers and subsidies	39		39	10	29	25.6%		
Expenditure for capital assets	150		150	128	22	85.3%		
Total	416,449	38,450	454,899	435,518	19,381	95.7%	411,484	390,707

Economic classification	2004/05						2003/04	
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current								
Compensation to employees	28,978		28,978	21,933	7,045	75.7%	28,131	27,604
Goods and services	89,340	8,400	97,740	98,782	958	99.0%	92,611	93,762
Financial transactions in assets and liabilities	14,312		14,312	14,312		100.0%		
Transfers & subsidies								
Public corporations & private enterprises	277,192	30,050	307,242	296,868	10,376	96.6%	256,309	248,887
Households	200		200	252	-52	126.0%		
Capital								
Buildings & other fixed structures						0.0%	21,500	12,439
Machinery & equipment	6,427		6,427	5,373	1,054	83.6%	5,933	7,925
Total	416,449	38,450	454,899	435,518	19,381	95.7%	411,484	390,707

Detail per programme 4 - Traffic Management
for the year ended 31 March 2005

Programme per subprogramme	2004/05						2003/04	
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
4.1 Programme Support Office								
Current payment	4,076		4,076	4,790	714	117.5%		
4.2 Traffic Law Enforcement								
Current payment	131,151	3,100	134,251	131,626	2,625	98.0%	112,112	116,342
Transfers and subsidies	855	-	855	560	295	65.6%	5,418	1,180
Expenditure for capital assets	614	-	614	449	165	73.1%		
4.3 Road Safety Education								
Current payment	6,621	-	6,621	6,621		100.0%	6,473	5,343
Transfers and subsidies	125	-	125	9	120	7.0%	493	245
Expenditure for capital assets	475	-	475	279	196	58.7%		
Total	143,921	3,100	147,021	144,334	2,687	98.2%	124,486	124,112

Economic classification	2004/05						2003/04	
	Adjusted Appropriation	Virement	Final Appropriation	Actual Payment	Variance	Payment as % of final appropriation	Final Appropriation	Actual Payment
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current								
Compensation to employees	119,449	-	119,449	119,732	283	100.2%	99,621	100,515
Goods and services	22,450	3,100	25,550	23,299	2,251	91.2%	23,114	21,982
Financial transactions in assets and liabilities						0.0%		188
Transfers & subsidies								
Households	932	-	932	569	363	61.1%		
Care and operations	36	-	36	36		100.0%		
Capital								
Buildings & other fixed structures						0.0%		
Machinery & equipment	1,054	-	1,054	728	326	69.1%	1,751	1,426
Total	143,921	3,100	147,021	144,334	2,687	98.2%	124,486	124,112

**Notes to the Appropriation Statement
for the year ended 31 March 2005**

1. Details of transfers and Subsidies as per Appropriation Act (after Virement):

Description	R '000	Remarks
Subsidies and Financial Assistance	284,071	Commuter Bus Subsidy and Assistance
S A Airlink	5,871	Schedule Air Transport Services
Farm Child Project	17,300	Scholar Transport
Total	307,242	

2. Detail of specifically and exclusively appropriated amounts voted (after virement):

Description	R '000	Remarks
Total	140,937	Conditional Grants Received

3. Detail on financial transactions in assets and liabilities:

Details of these transactions can be viewed in note 5 (financial transactions in assets and liabilities) Annual Financial Statements

4. Explanations of material variances from Amounts Voted (after virement):

4.1 Per Programme: R '000

<u>Programme</u>	<u>Voted Funds after Virements</u>	<u>Actual Expenditure</u>	<u>Variance</u>
1. Administration	100,727	76,643	24,084

The savings is made of the following

- Non filling of vacant critical position
- Improvement of Internal Control mechanism
- Rehabilitation of Zeerust Taxi Rank

<u>Programme</u>	<u>Voted Funds after Virements</u>	<u>Actual Expenditure</u>	<u>Variance</u>
2. Public Transport	454,899	435,518	19,381

- Payment of subsidies to service providers was delayed by the newly appointed monitors
- Non-filling of critical posts, e.g. Director, Airport manager etc.

<u>Programme</u>	<u>Voted Funds after Virements</u>	<u>Actual Expenditure</u>	<u>Variance</u>
3. Road Infrastructure	442,400	392,977	49,423

- The savings was due to primary delay caused by the Provincial Tender Board of tenders for Road construction in the amount of R100 Million. Consequent to this, the Department has requested for rollover to the value of R60 Million and received favourable attention from Provincial Treasury

4.2 Per Economic classification:

Surpluses

Current expenditure	
Compensation of Employees	38,794
Transfers and Subsidies	
Public corporations and private enterprises	10,342
Payments for capital assets	
Building and other fixed structures	68,118

The under expenditure as disclosed in the Annual Financial Statements can be classified both under savings as well as under spending

Savings:

The Department had savings because it did not fill certain critical vacancies that were budgeted for and implementation of improved Internal Control and cost containment with regards to stores and administrative costs, for example an expenditure of R1 Million for a particular service was delayed because of investigation into the work done

Underspending:

As indicated in the Management Report, this was due to the delay/cancellation of certain contracts which delayed the spending and commitments amounting to R100 Million.

**Statement of Financial Performance
for the year ended 31 March 2005**

	<i>Note</i>	2004/05 R'000	2003/04 R'000
REVENUE			
Annual appropriation	1.	1,145,047	1,041,960
Appropriation for unauthorised expenditure approved		-	18,669
Departmental revenue	2.	15,979	-30,480
TOTAL REVENUE		1,161,026	1,030,149
EXPENDITURE			
Current expenditure			
Compensation of employees	3.	324,662	303,529
Goods and services	4	241,135	206,082
Financial transactions in assets and liabilities	5.	14,312	188
Unauthorised expenditure approved	6.	-	18,669
Total current expenditure		580,109	528,468
Transfers and subsidies	8.	299,383	248,887
Expenditure for capital assets			
Buildings and other fixed structures	9	158,910	231,655
Machinery and Equipment	9.	11,070	17,963
Total expenditure for capital assets		169,980	249,618
TOTAL EXPENDITURE		1,049,472	1,026,973
NET SURPLUS/(DEFICIT)		111,554	3,176
Add back unauthorised expenditure	6.	-	-
Add back fruitless and wasteful expenditure	7.	130	14
NET SURPLUS/(DEFICIT) FOR THE YEAR		111,684	3,190
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds to be surrendered to the Revenue Fund	11.	95,705	33,670
Departmental revenue to be surrendered to revenue fund	12.	15,979	-30,480
NET SURPLUS/(DEFICIT) FOR THE YEAR		111,684	3,190

Statement of Financial Position
as at 31 March 2005

	<i>Note</i>	2004/05 R'000	2003/04 R'000
ASSETS			
Current assets		427,469	451,310
Unauthorised expenditure		426,441	426,441
Fruitless and wasteful expenditure		144	14
Receivables		884	24,855
TOTAL ASSETS		<u>427,469</u>	<u>451,310</u>
LIABILITIES			
Current liabilities		427,469	451,310
Voted funds to be surrendered to the Revenue Fund		95,705	33,670
Bank overdraft		318,975	391,600
Payables		12,789	26,040
TOTAL LIABILITIES		<u>427,469</u>	<u>451,310</u>

Cash Flow Statement
for the year ended 31 March 2005

	<i>Note</i>	2004/05 R'000
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts		1,168,420
Annual appropriated funds received		1,145,047
Departmental revenue received		-39
Net (increase)/decrease in working capital		23,412
Surrendered to Revenue Fund		-49,649
Current payments		-582,209
Transfers and subsidies paid		-299,383
Net cash flow available from operating activities	15	<u>237,179</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for capital assets		-169,980
Proceeds from sale of capital assets	2	16,018
Net cash flows from investing activities		<u>-153,962</u>
Net increase/(decrease) in cash and cash equivalents		83,217
Cash and cash equivalents at beginning of period		-402,192
Cash and cash equivalents at end of period	13	<u>-318,975</u>

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

1 Annual Appropriation

1.1 Annual Appropriation

	Final Appropriation	Actual Funds Received	Variance over/(under)	Total Appropriation
	R'000	R'000	R'000	R'000
Administration	100 727	76 543	24 084	58 324
Road Infrastructure	447 400	392 977	49 423	447 565
Public Transport	454 899	435 518	19 361	411 484
Traffic Management	147 071	144 234	2 567	124 486
Total	1 149 097	1 049 272	99 825	1 041 960

	Note	2004/05 R'000	2003/04 R'000
1.2 Conditional grants			
Total grants received		140 937	130 684

2. Departmental revenue to be surrendered to revenue fund

Description		
Tax revenue	-	-
Sales of goods and services other than capital assets	197 682	180 910
Fines, penalties and forfeits	18 828	11 124
Interest, dividends and rent on land	-	-
Sales of capital assets	56 018	-
Recoverable revenue received	-	-
Financial transactions in assets and liabilities	2 f	-
Transfers received consist of	145	-
Gifts, donations and sponsorships received	145	-
Other transfers	-	-
Total revenue collected	232 361	192 034
Less: Departmental revenue budgeted *	216 382	222 514
Departmental revenue collected	15 979	69 520

3. Compensation of employees

3.1 Salaries and wages

Basic salary	202 677	224 696
Performance award	17 972	-
Periodic payments	24	-
Other non-pensionable allowances	61 210	48 504
Total	281 883	273 200

	Note	2004/05	2003/04
		R'000	R'000
3.2 Social contributions			
3.2.1 Short term employee benefits			
Pension		26 360	13 171
Medical		16 719	9 159
		<u>42 779</u>	<u>22 337</u>
Total compensation of employees		<u>324 662</u>	<u>303 529</u>
Average number of employees		<u>3 474</u>	<u>3 355</u>

4. Goods and services

Advertising		1 023	1 152
Bank charges and card fees		193	172
Communication		7 015	-
Computer services		16	15
Consultants, contractors and special services		73 349	104 256
Courier and delivery services		15	371
Trading agents & debt collections		7 716	-
Drivers licenses and permits		-	163
Entertainment		1 486	361
External audit fees	4.1	1 128	1 026
Equipment less than R5 000		63	84
Freight service		-	8
Government motor transport		4 228	3 614
Inventory	4.2	116 627	65 674
Learnerships		-11	-
Legal fees		417	515
Maintenance, repair and running costs		3 529	6 385
Medical services		81	70
Operating leases		5 624	6 251
Photographic services		70	-
Printing and publications		620	-
Professional bodies and membership fees		213	35
Resettlement costs		367	-
Road laboratories		-	19
Road worthy tests		10	-
Taking over of contractual obligations		48	-
Transport provided as part of the departmental activities		1 307	1 035
Travel and subsistence	4.3	5 714	5 182
Protective, special clothing & uniforms		3 356	1 315
Training & staff development		1 418	-
Town & regional planning		7	-
Water research/testing		-	30
Previous years unallocated items		-	10 312
		<u>241,135</u>	<u>206,082</u>

			2004/05	2003/04
	Note		R'000	R'000
4.1	External audit fees			
	Regulatory audits		1 108	1 058
	Total external audit fees		1 108	1 058
4.2	Inventory			
	Other inventory			30 116
	Fuel, oil and gas		14 924	-
	Laboratory consumables		-	4
	Other consumables		2 576	14
	Parts and other maintenance		53 051	22 997
	Stationery and Printing		1 021	2 182
	Road construction and supplies		4 510	-
	Medical Supplies			361
	Total inventory		116 062	55 674
4.3	Travel and subsistence			
	Local		6 071	3 182
	Foreign		43	-
	Total travel and subsistence		6 714	3 182
5.	Financial transactions in assets and liabilities			
	Material losses through criminal conduct	5.1	-	188
	Debts written off	5.2	14 312	-
			14 312	188
5.1	Material losses through criminal conduct			
	Nature of losses			
	(Group major categories, but list material items)			
	Cameras by Arge Pales Signs (PTY) Ltd			188
				188
5.2	Bad debts written off			
	Nature of debts written off			
	Transfer to debts written off			
	(Group major categories, but list material items)			
	1 National Kilometre (Prior years Balance)		12 062	-
	2 Commuter Bus Society (Prior years Balance)		2 250	-
			14 312	-
5.3	Details of theft and losses			
	(Group major categories, but list material items)			
	18 Cellphones were stolen		25	-
	Samsung Home-Theater system		2	-
	Fax Machine Canon L 350 & 1x Laptop		24	-
			51	-

6. Unauthorised expenditure

6.1 Reconciliation of unauthorised expenditure

Opening balance	426,441	78,079
Unauthorised expenditure approved by Parliament/Legislature – current expenditure		18,669
Unauthorised expenditure approved by Parliament/Legislature – expenditure for Capital assets		
Transfer to receivables for recovery		307,031
Unauthorised expenditure awaiting authorization	<u>426,441</u>	<u>426,441</u>

6.2 Unauthorised expenditure

Incident	Disciplinary steps taken/criminal proceedings	Total
Prior year Exp	Waiting for approval by Legislature	426,441
		<u>426,441</u>

7. Fruitless and wasteful expenditure

7.1 Reconciliation of fruitless and wasteful expenditure

Opening balance	14	191
Fruitless and wasteful expenditure – current year	130	14
Transfer to receivables for recovery	-	-151
Fruitless and wasteful expenditure awaiting condemnation	<u>144</u>	<u>14</u>

7.2 Fruitless and wasteful expenditure

Incident	Disciplinary steps taken/criminal proceedings		
Interest paid	Investigation in progress	31	14
Unpaid Quotas	Investigation in progress	99	-
		<u>130</u>	<u>14</u>

	Note	2004/05 R'000	2003/04 R'000
8 Transfers and subsidies			
Public corporations and private enterprises		296,666	248,617
Households		2,481	
Gifts and donations		26	
		<u>299,383</u>	<u>248,887</u>

9. Expenditure for capital assets

Buildings and other fixed structures	158,910	231,655
Machinery and equipment	<u>11,370</u>	<u>17,963</u>
Total	<u>169,980</u>	<u>249,618</u>

	Note	2004/05 R'000	2003/04 R'000
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10. Receivables

	Less than one year	One to three years	Older than three years	Total	Total
Staff debtors	330	-	-	330	158

	Clearing accounts	482	-	-	482	483
	Other debtors	-	72	-	72	24 214
		812	72	-	884	24,855
10.1	Staff debtors					
	Salary Reversals				184	102
	Disallowance Control Account				146	55
					330	158
					2004/05	2003/04
				<i>Note</i>	R'000	R'000
10.2	Clearing accounts					
	Interdepartmental Clearing Account				482	483
					482	483
10.3	Other debtors					
	PMG Account				56	56
	Tax Debt				13	21
	Business Credit Card				-	97
	Commuter Bus Services				-	11,151
	Kilometre Logsheet				-	10,841
	Deduction - Category A				-	2
	Motor Finance Scheme				-	2,022
	S & T Advance				3	
	Stale Cheques				-	24
					72	24,214
11.	Voted Funds to be surrendered to the Revenue Fund					
	Opening balance				33,670	16,573
	Transfer from Statement of Financial Performance				95,705	33,670
	Paid during the year				-33,670	-16,573
	Closing balance				95,705	33,670
12.	Departmental revenue to be surrendered to revenue fund					
	Transfer from Statement of Financial Performance				15,979	30,480
	Paid during the year				-15,979	30,480
	Closing balance				-	-
13.	Bank overdraft					
	Paymaster General Account				318,975	391,600
					318,975	391,600
14.	Payables – current				2004/05	2003/04
	Description				Total	Total
		30 Days	30+ Days			
	Other payables		12,789		12,789	26,040

		12,789	12,789	26,040
3	Other payables			
	Description			
	(separately major categories, but list material amounts)			
	Tax Debts			-
	Creditors Suspense	1,213		1,126
	S&T Advance	-		-
	Beyce Project	284		-
	Return Deduction Cheque			379
	Salary Movement	-		764
	Deduction Categories	-		5
	Kilometre Logsheet	530		-
	Transfer to Exchange			132
	Commuter Bus Subsidies	10,662		23,030
	Procurement of Vehicle			793
		<u>12,789</u>		<u>26,040</u>
15.	Reconciliation of net cash flow from operating activities		200405	
	To surplus/(deficit)	Note	R'000	
	Net surplus/(deficit) as per Statement of Financial Performance		111,684	
	(Increase)/decrease in receivables – current		23,571	
	(Increase)/decrease in other current assets		-130	
	Increase/(decrease) in payables – current		-13,251	
	Increase/(decrease) in current liabilities		52,035	
	Proceeds from sale of equipment		-16,018	
	Capital expenditure		166,580	
	Voted funds not requested/not received		-111,084	
	Other		10,552	
	Net cash flow generated by operating activities		<u>237,179</u>	
16	Appropriated funds and departmental revenue surrendered			
	Appropriated funds surrendered		30,520	18,575
	Departmental revenue surrendered		15,979	30,485
			<u>14,541</u>	<u>13,907</u>

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS

These amounts are not recognised in the financial statements and are disclosed to enhance the usefulness of the financial statements.

		Note	2004/05 R'000	2003/04 R'000
17. Contingent liabilities				
	Exposure	Nature		
	Motor vehicle guarantees	Employees	447	447
	Housing car guarantees	Employees	6 527	6 314
	Claims		14 020	6 300
	Contracted Leave Commitments		71 742	53 515
	Other		72	136
			<u>92 808</u>	<u>51 412</u>
18. Commitments				
	Current expenditure			
	Approved and contracted		49 671	124 255
			<u>49 671</u>	<u>124 255</u>
	Capital expenditure			
	Approved and contracted		158 613	-
			<u>158 613</u>	<u>-</u>
	Total Commitments		<u>208 284</u>	<u>124 255</u>
19. Accruals				
	By economic classification	30 Days	30+ Days	Total
	Goods and services		3 486	3 486
	Transfers and subsidies		2	2
	Buildings and other fixed structures		50 954	50 954
	Machinery and Equipment		1 309	1 309
			<u>55 651</u>	<u>10 643</u>
	Listed by programme level			
	1 Administration			1 336
	2 Road Infrastructure			52 334
	3 Public Transport			1 061
	4 Traffic Management			920
				<u>55 651</u>
20. Employee benefits				
	Leave entitlement		13 212	5 407
	Thirteenth cheque		9 810	3 953
	Performance awards		239	630
			<u>23 261</u>	<u>10 000</u>
21. Leases				
		Buildings & other fixed structures	Machinery and equipment	Total
21.1 Operating leases				

Not later than 1 year	3,350	1,335	4,685	2,380
Later than 1 year and not later than 3 years	7,732	200	7,932	5,461
Later than three years	3,373	-	3,373	4,572
Total present value of lease liabilities	14,455	1,535	15,990	12,413

22. Receivables for service delivered

Nature of service

External Registering Authorities	-	1,809
Other Known Amounts	-	297
	-	2,106

23. Irregular expenditure

23.1 Reconciliation of Irregular expenditure

Opening Balance	12,094	
Irregular expenditure – current year	9,579	15,277
Transferred to Statement of Financial Performance - authorised losses (Condoned)	-11,680	-3,182
Irregular expenditure awaiting condonement	9,993	12,094

Analysis

Current	-	12,094
Prior years	9,993	-
	9,993	12,094

23.2 Irregular expenditure

Incident	Disciplinary steps taken/Criminal proceedings		
1 Upgrading of DTC	On Process	9,993	9,993
2 Purchase of Stationery	Regularised	-	544
3 Legal Services	Regularised	-	56
4 Commuter Subsidy	Regularised	-	1,501
		9,993	12,094

24. Related party transactions

No related party transactions are reported for the year under review.

25. Senior management personnel

Remuneration	Number		
1. Member of Executive Council	1	526	-
2. Deputy Director General	1	514	642
3. Chief Directors	3	1,243	871
4. Directors	10	3,242	2,667
5. Registrar	1	330	496
		6,355	4,676

26. Public Private Partnership

None

Annexure to the Annual Financial Statements
for the year ended 31 March 2005

ANNEXURE 1A
STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF DEPARTMENT	GRANT ALLOCATION			SPENT			2003/04	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Amount received by department R'000	Amount spent by department R'000	% of Available funds spent by department %	Amount spent by departments R'000
National Department of Transport	127 655	53 271		140 937	140 937	124 945	88.7%	38 992
	127 655	53 271		140 937	140 937	124 945	88.7%	38 992

ANNEXURE 1F

STATEMENT OF TRANSFERS TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

STATEMENT OF TRANSFERS TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES									
(NAME OF PUBLIC CORPORATION (PRIVATE ENTERPRISE))	TRANSFER ALLOCATION				EXPENDITURE		2003/04		
	Adjusted Appropriation Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	% of			
						Available Funds Transferred	Total Available R'000		
Private Enterprises									
Tranfers and Subsidies	254,021	-	30,050	284,071				5,800	
Provincial Taxi Council	-	-	-	-	3,000			5,000	
Provincial Taxi Cooperatives	-	-	-	-	4,800				
Callex SA	-	-	-	-	12,000				
SA Airlink	5,871	-	-	5,871	6,840			2,280	
Amarosa Trading (Pty) Ltd	-	-	-	-	32,364				
Atamalang Bus Transport	-	-	-	-	22,044				
Bojanala Bus Transport	-	-	-	-	32,856				
North West Star	-	-	-	-	160,035			227,188	
Phumalra Transport	-	-	-	-	4,100			5,059	
Mantel'a Trading 624 CC	-	-	-	-	2,511				
Farm Child Project:	17,300			17,300					
Mantol'a Trading 624 CC	-	-	-	-	439				
Central Regional Trans Cops	-	-	-	-	1,934				
KGE Masia	-	-	-	-	8,700			2,560	
Nowete	-	-	-	-	1,372				
NTI Wire off	-	-	-	-	3,871				
Total	277,192	-	30,050	307,242	296,868		96.5%	248,887	

ANNEXURE 11
STATEMENT OF TRANSFERS/SUBSIDIES TO HOUSEHOLDS

	TRANSFER ALLOCATION				EXPENDITURE		2003/04
	Adjusted Appropriation Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	% of Available Transferred %	
NON PROFIT ORGANISATION							
Transfers							
Regional Council Levy	2,084	-	-	2,084	488	22.5%	-
	2,084	-	-	2,084	488		-
Subsidies							
Leave Gratuity	-	-	-	-	1,510		-
Pensions	-	-	-	-	62		-
WCA	-	-	-	-	41		-
	-	-	-	-	2,013		-
Total	2,084	-	-	2,084	2,481		-

ANNEXURE 1J

STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED FOR THE YEAR ENDED 31 MARCH 2005

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2004/05 R'000	2003/04 R'000
Received in cash			
Tenno Truck-Up & Motor Auto	Cash for year end party	5	
Get Street Management (Pty) Ltd	Sponsorship for National Drive of the Year		
Subtotal		140	
		145	
Received in kind			
Imperial Car Hire	Use of 3 x Komatsu for Competition	3	
COSA (Pty) Ltd Pretoria	25 Golf shirts & 25 Caps	4	
Minolta North West	5 Computer Printers		12
Subtotal		7	12
		152	12

ANNEXURE IX

STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE AND REMISSIONS, REFUNDS AND PAYMENTS MADE AS AN ACT OF GRACE FOR THE YEAR ENDED 31 MARCH 2005

NATURE OF GIFT, DONATION OR SPONSORSHIP (Group major categories but list material items including names of the organisation)	R'000
Made in kind	36
Prizes awarded to competitors for National Order of the Competition	36
Total	36

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2005 - LOCAL

76

ANNEXURE 4

PHYSICAL ASSET MOVEMENT SCHEDULE AS AT 31 MARCH 2005

	Opening Balance R'000	Additions R'000	Disposals R'000	Transfers in R'000	Transfers out R'000	Closing Balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES						
		158 910				158 910
Other structures (infrastructure assets)		158 910				158 910
MACHINERY AND EQUIPMENT						
Computers equipment		1 070				1 070
		1 363				1 363
Furniture and office equipment		1 258				1 258
Other machinery and eq. general		4 162				4 162
Specialised military assets						
Transport assets		4 157				4 157
		169 880				169 880

HUMAN RESOURCE MANAGEMENT (Oversight report)

1. SERVICE DELIVERY IMPROVEMENT PLAN

1.1 CUSTOMERS AND SERVICES

1. Customers	2. Services
<p><u>1a Primary Customers</u></p> <ul style="list-style-type: none"> • Office of the Premier • Ministerial Office • North West Legislature • Standing Committee on Transport and Roads • Executive Council (EXCO) • Provincial Departments • Members of the Public • Departmental Employees • Media • Statutory Board 	<p><u>2a. Main services</u></p> <ul style="list-style-type: none"> • Provide Administrative support and services to the Executing Authority. • Reporting to Legislature on Provincial and Departmental issues. • Communicate with internal and external stakeholders. • Enabling the Executing Authority to fulfil his political mandate • Collection of revenue. • Implementation of the Best Practise Model at motor vehicle registering authorities. • Provision of affordable, reliable and accessible public transport. • The appropriate roll-out of the National Land Transport Transitional Act. • Effective management of the commuter subsidy. • Assistance to the Taxi Industry to ensure an empowered and democratic industry. • Implementation of other modes of transport such as air, rail and inland water. • Implementation of the Road Safety Strategy. • To ensure effective road safety communication to all stakeholders. • Provision of effective law enforcement • Effective implementation of the Road Infrastructure. • Establishment of an effective Road Network Management system. • Construction, design, re-seals rehabilitation and re-gravelling of the road network. • Management of Government Motor Fleet. • To formalize and restructure the public transport systems within the broader restructuring of the public transport systems within the North West Province, with initial emphasis to the taxi industry
<p><u>1b. Secondary Customers</u></p> <ul style="list-style-type: none"> • Municipalities • National Departments • Service Providers / Private Sectors • Non-Governmental Organisations • Labour Organisations • Strategic Co-operative Partners 	<p><u>2b. Secondary Services</u></p> <ul style="list-style-type: none"> • Promote intergovernmental relations between Local; Provincial and National structures • Implementation of Best Practice Models in Registering Authorities, • Establishment of Taxi Retail Installations in partnership with North West Taxi Council and Caltex Oil Company S.A.
<p><u>Strategic Partners</u></p> <ul style="list-style-type: none"> • Private Sector • EXCO Committees (EDI) • Labour Organizations • Taxi Organizations • Bus Operators • Department of Transport • Aviation Companies • North West Transport Investment Municipalities 	<ul style="list-style-type: none"> • Support Business Against Crime projects • Review enhanced Service Delivery strategies with Labour organizations • Empowerment of Taxi Industry • Provision of subsidized bus services to the poor and needy.

1.3 CONSULTATION

CUSTOMERS	CURRENT CONSULTATION MODE	FUTURE CONSULTATION
Office of the Premier	Quarterly meetings with Premier; Correspondence on Transport and Roads issues	Same
North West Legislature	Tabling and Debates on Annual Report, Strategic Plan; Policy Speech and Announcements	Same
Standing Committee on Transport and Roads	Presentation of Annual Report; Strategic Plan; Policy Speech and Announcements	Same
EXCO	Biweekly meetings; EXCO Makgotla;	Same
EXCO Cluster Committees (EDI)	Biweekly meetings;	Same
Members of the Public	Annual report, ad hoc media statements, Ad hoc meetings with members of the public as and when requested	More regular media releases
Departmental Employees	General staff meetings; internal newsletter/circulars Workshops Bi-weekly and monthly Executive Management and Senior Management Meetings	Walk-about/ visits to workstations in the Department/ bi-annual general staff meetings,
Media	Media Statements	Formal meetings/ itinerary discussions with key media houses
Ministry of Transport	MINMEC meetings; COTO; meetings and other Transport Committees	As scheduled
Municipalities	Ad hoc meetings	Improved co-ordination of cross cutting programmes and projects

1.4 ACCESS

MAIN SERVICES	CURRENT ACCESS TO SERVICES	TARGET
Main Services		
Provide Administrative Support and services to Executing Authority	Directorate operational plan	Same
Report to Legislature on Provincial and Departmental issues	Annual Report; Media reports; Budget Speech	Same
Communicate with internal and external stakeholders	Roadshows/ regional visits, Circulars and Media articles;	Same
Secondary Services		
Review enhanced Service Delivery strategies with Labour organizations	Hold monthly and ad hoc meetings with Organized Labour to address strategic issues affecting their membership.	As scheduled

1.5 STANDARD/S

SERVICES	CURRENT STANDARD	STANDARD
Main Services		
Provide Administrative Support and services to Executing Authority	Daily briefing meetings with Executing Authority; 48hrs response to correspondence; Year; monthly and weekly itinerary/event planners for EA; Directorate meetings; Prioritization of engagements	Same standard
Report to Legislature on Provincial and Departmental issues	Annual Strategic Plan debate; Annual Policy Speech; Announcements prior to key Departmental Events; Prompt response to interpellations in the Legislature	As scheduled
Communicate with internal and external stakeholders	Talk shows on Departmental programmes; Road shows/regional visits, circulars and General Staff meetings	Same standard
Secondary Services		
Support Business against crime projects	Implement the Best Practice Model in Registering Authorities	Engage business forum on regular basis
Review enhanced Service Delivery strategies with Labour organizations	Ad hoc meetings Monthly meetings	Monthly and ad hoc meetings

1.6 INFORMATION, OPPENNESS AND TRANSPARENCY

INFORMATION ABOUT SERVICES	CURRENT STANDARD	STANDARD
External Clients		
Numbers of customers receiving information	80% current clients	100%
Methods of communication	Correspondence to complaints; Media statements for key Departmental events; Radio Talkshows; Intranet	Regular
Language	Setswana and English/Afrikaans	Respond in the language of the author
Contact Names and Departmental Numbers	Letterheads; / Website Business Cards	Ensure proper contact details
Internal Clients		
Number of Customers receiving information	3474 Staff members	More regular information sharing
Methods of communication	General Staff meetings Quarterly newsletter; Policy speech; Annual Strategic plan workshop; Executive Management and Senior Management meetings; directorates and sub-directorate meetings/ circulars	Same standards
Language	Setswana and English/Afrikaans	Same

1.7 COURTESY

MATTER	CURRENT	STANDARD
Written Behaviour Code	No Departmental Service Delivery Charter	Publication of Departmental Service Delivery Charter
Supervision Arrangements	Public Service Code of Conduct presented to 30%	Present Public Service Code of Conduct to all staff
Customer Service incorporated in performance appraisal	Customer Service not part of SMS and MMS Performance Agreements	Incorporate Customer Service in Senior Management Performance Agreements

1.8 REDRESS

MATTER	CURRENT	STANDARD
Complaints system to Batho Pele White Paper requirements	Referral of complaints to relevant unit for response	Implement call centre
Accessibility; Speed Fairness; Confidentiality; Responsiveness; Review; Training	Respond within 14 days from receipt of complaint Grievance policy	Same

2 EXPENDITURE

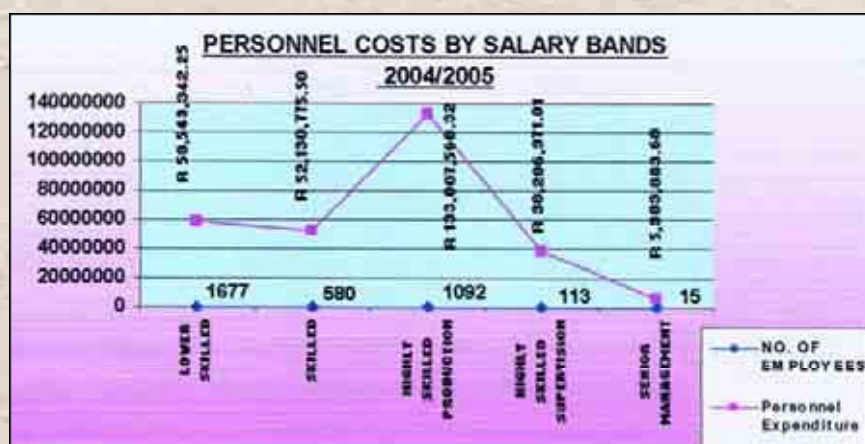
TABLE 2.1 - Personnel Costs by Programme, 2004/05

Programme Description	No. of Employees	Personnel Expenditure	% of Total Personnel Cost	Average Personnel Cost per Employee(R)
ADMINISTRATION	227	R 32,026,724.66	11.1	R 141,087.00
ROADS INFRASTRUCTURE	2326	R 117,050,371.01	40.7	R 50,332.00
PUBLIC TRANSPORT	267	R 28,793,926.94	10.0	R 107,842.00
TRAFFIC MANAGEMENT	657	R 109,927,518.00	38.2	R 167,317.00
COMMUNITY BASED PROGRAMME	0	R 0.00	0	R 0.00
Grand Total	3477	R 287,798,540.76	100	R 82,772.00

TABLE 2.2 - Personnel Costs by Salary Bands, 2004/05

Salary Bands	No. of Employees	Personnel Expenditure	% of Total Personnel Cost	Average Personnel Cost per Employee(R)
LOWER SKILLED	1677	R 58,549,342.25	20.3	R 34,913.00
SKILLED	580	R 52,130,775.50	18.1	R 89,881.00
HIGHLY SKILLED PRODUCTION	1092	R 133,007,568.32	46.2	R 121,802.00
HIGHLY SKILLED SUPERVISION	113	R 38,206,971.01	13.3	R 338,115.00
SENIOR MANAGEMENT	15	R 5,903,883.68	2.1	R 393,592.00
TOTAL	3477	R 287,798,540.76	100	R 82,772.00

Chart 1 - Personnel Costs by Salary Bands, 2003/04



**TABLE 2.3 - Salaries, Overtime, Home Owners Allowance and Medical Assistance
by Programme, 2004/05**

PROGRAMME	SALARIES		OVERTIME		HOME OWNERS ALLOWANCE		MEDICAL ASSISTANCE	
	SALARIES VIAPERSAL R	SALARIES AS % OF PERSON- NELCOST	OVERTIME R	OVERTIME AS % OF PERSON- NELCOST	HOUSE OWNERS ALLOWANCE R	HOAAS % OF PER- SONNEL COST	MEDICAL FUNDS R	MEDICAL ASS. AS % OF PER- SONNEL COST
ADMINISTRATION	21,676,522.82	67.68	399,134.19	1.24	257,189.00	0.8	1,448,713.34	4.52
ROADS INFRA- STRUCTURE	81,404,411.92	69.54	933,034.95	0.8	714,585.00	0.61	7,729,843.89	6.6
PUBLIC TRANSPORT	19,428,547.78	67.47	1,064,282.07	3.69	316,143.00	1.09	1,930,843.50	6.7
TRAFFIC AND ROAD SAFETY	53,502,504.86	48.67	16,655,939.70	15.15	941,120.00	0.85	5,608,619.08	5.10
COMMUNITY BASED PROGRAMME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	176,067,263.98	61.1	19,052,390.91	6.62	2,190,561.00	0.76	16,718,675.14	5.8

**TABLE 2.4 - Salaries, Overtime, Home Owners Allowance and Medical Assistance
by Salary Bands, 2004/05**

SALARY BANDS	SALARIES		OVERTIME		HOME OWNERS ALLOWANCE		MEDICAL ASSISTANCE	
	SALARIES VIAPERSAL	SALARIES AS % OF PERSON- NELCOST	OVERTIME R	OVERTIME AS % OF PERSON- NELCOST	HOUSE OWNERS ALLOWANCE R	HOAAS % OF PER- SONNEL COST	MEDICAL FUNDS R	MEDICAL ASS. AS % OF PER- SONNEL COST
LOWER SKILLED	41,632,677.82	14.5	34,872.20	0.0	222,444.00	0.1	4,350,080.99	1.5
SKILLED	32,005,714.49	11.1	3,048,590.60	1.1	436,817.00	0.2	3,833,433.66	1.3
HIGHLY SKILLED PRODUCTION	75,371,580.38	26.2	13,273,969.75	4.6	1,297,267.00	0.5	7,119,574.10	2.5
HIGHLY SKILLED SUPERVISION	23,512,732.13	8.2	2,694,958.36	0.9	234,033.00	0.1	1,252,331.79	0.4
SENIOR MANAGEMENT	3,191,826.20	1.1		0.0		0.0	139,510.60	0.0
OTHER	352,732.96	0.1		0.0		0.0	23,744.00	0.0
Grand Total	176,067,263.98	61.2	19,052,390.91	6.6	2,190,561.00	0.8	16,718,675.14	5.8

3. EMPLOYMENT AND VACANCIES

TABLE 3.1 - Employment and Vacancies by Programme, 31 March 2005

Programme Description	No. of Posts	Number of Posts filled	% of Vacancy Rate	No. of Posts filled additional to the establishment
ADMINISTRATION	358	227	36.6	0
ROADS INFRASTRUCTURE	2683	2326	12.7	0
PUBLIC TRANSPORT	272	267	0.9	0
TRAFFIC AND ROAD SAFETY	662	657	0.8	0
COMMUNITY BASED PROGRAMME	0	0	0	0
Grand Total	3975	3477	12.5	0

TABLE 3.2 - Employment and Vacancies by Salary Bands, 31 March 2005

SALARY BAND	No. of Posts	Number of Posts filled	% of Vacancy Rate	No. of Posts filled additional to the establishment
LOWER SKILLED	1835	1677	8.6	0
SKILLED	626	580	7.3	0
HIGHLY SKILLED PRODUCTION	1335	1092	18.2	0
HIGHLY SKILLED SUPERVISION	159	113	28.9	0
SENIOR MANAGEMENT	20	15	25	0
Grand Total	3975	3477	12.5	0

Chart 2 - Employment and Vacancies by Salary Bands, 31 March 2004



TABLE 3.3 - Employment and Vacancies by Critical Occupation, 31 March 2005

Occupation	No. of Posts	No. of Posts filled	Vacancy Rate	No. of Posts filled additional to the establishment
ADMINISTRATIVE RELATED	116	79	31.9	0
ALLARTISANS IN THE BUILDING METAL MACHINERY	131	123	6.1	0
ARTISAN PROJECTAND RELATED SUPERINTENDENTS	36	34	5.6	0
AUXILIARY AND RELATED WORKERS	15	15	0.0	0
BUILDING AND OTHER PROPERTY CARETAKERS	9	5	44.4	0
BUS AND HEAVY VEHICLE DRIVERS	21	15	28.6	0
CARTOGRAPHERS AND SURVEYORS	1	1	0.0	0
CARTOGRAPHIC SURVEYING AND RELATED TECHN.	1	1	0.0	0
CHAPLAIN AND RELATED PROFESSIONALS	1	1	0.0	0
CIVILENGINEERING TECHNICIANS	11	9	18.2	0
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	240	227	5.4	0
CLIENT INFORM CLERKS (SWITCHB RECEIPT INFORM CL.)	2	2	0.0	0
COMPUTER SYSTEM DESIGNERS AND ANALYSTS.	1		100.0	0
ENGINEERING SCIENCES RELATED	13	11	15.4	0
ENGINEERS AND RELATED PROFESSIONALS	7	5	28.6	0
FARM HANDS AND LABOURERS	36	28	22.2	0
FINANCE AND ECONOMICS RELATED	3	1	66.7	0
FINANCIALAND RELATED PROFESSIONALS	15	4	73.3	0
FINANCIAL CLERKS AND CREDIT CONTROLLERS	59	29	50.8	0
FIRE FIGHTING AND RELATED WORKERS	12	12	0.0	0
GENERAL LEGALADMIN. & REL. PROFESSIONALS	4	3	25.0	0
HR & ORGANISAT DEVELOPM & RELATE PROF	52	30	42.3	0
HUMAN RESOURCES CLERKS	59	53	10.2	0
HUMAN RESOURCES RELATED	1	1	0.0	0
INFORMATION TECHNOLOGY RELATED	7	5	28.6	0
INSPECTORS OF APPRENTICES WORKS AND VEHICLES	5	4	20.0	0
LANGUAGE PRACT. INTERPRETERS & OTHER COMMUN	5	4	20.0	0
LIBRARY MAILAND RELATED CLERKS	12	9	25.0	0
LIGHT VEHICLE DRIVERS	52	49	5.8	0
LOGISTICAL SUPPORT PERSONNEL	5	3	40.0	0
MATERIAL-RECORDING AND TRANSPORT CLERKS	21	16	23.8	0
MESSENGERS PORTERS AND DELIVERERS	27	25	7.4	0
MOTOR VEHICLE DRIVERS	284	247	13.0	0
MOTORISED FARM AND FORESTRY PLANT OPERATORS	2		100.0	0
OTHER ADMIN. & RELATED CLERKS AND ORGANISERS	410	370	9.8	0
OTHER ADMIN. POLICYAND RELATED OFFICERS	126	100	20.6	0
OTHER INFORMATION TECHNOLOGY PERSONNEL.	1		100.0	0
OTHER OCCUPATIONS	1	1	0.0	0
OTHER OCCUPATIONS	1	1	0.0	0
PRINTING AND RELATED MACHINE OPERATORS	7	3	57.1	0
REGULATORY INSPECTORS	525	446	15.0	0
ROAD SUPERINTENDENTS	4	4	0.0	0
ROAD TRADE WORKERS.	94	86	8.5	0
ROAD WORKERS	1230	1133	7.9	0
SECRETARIES & OTHER KEYBOARD OPERATINGCLERKS	54	45	16.7	0
SECURITY GUARDS	132	122	7.6	0
SECURITY OFFICERS	6	4	33.3	0
SENIOR MANAGERS	22	17	22.7	0
TRADE LABOURERS	96	94	2.1	0
Grand Total	3975	3477	12.5	0

4. Job Evaluation

TABLE 4.1 - Job Evaluation, 1 April 2004 to 31 March 2005

Salary Levels	Number of Posts	Number of Jobs Evaluated	% of Posts Evaluated	Posts Upgraded		Posts Downgraded	
				Number of Posts Upgraded	% of Upgraded Posts Evaluated	Number of Posts Downgraded	% of Downgraded Posts Evaluated
Levels 1-2	1835	0	0	0	0	0	0
Levels 3-5	626	2	0.2	0	0	0	0
Levels 6-8	1335	3	5.7	0	0	0	0
Levels 9-12	159	9	21.4	0	0	0	0
Band A	14	3	0	0	0	0	0
Band B	5	0	0	0	0	0	0
Band C	1	0	0	0	0	0	0
TOTAL	3975	17	0.43	0	0	0	0

4.2 Profile of Employees whose salary positions were upgraded due to their posts being upgraded, 1 April 2004 to 31 March 2005

Beneficiaries	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
Employees with a Disability	0	0	0	0	0

4.3 Profile of Employees whose salary level exceeded the grade determined by Job Evaluation, 1 April 2004 to 31 March 2005

Beneficiaries	African	Asian	Coloured	White	Total
Female	2	0	0	0	2
Male	1	0	0	0	1
Total	3	0	0	0	3
Employees with a Disability	0	0	0	0	0

5. Employment Changes

TABLE 5.1 – Annual turnover rates by salary band for the period 1 April 2004 to 31 March 2005

Salary Band	Total Employees as on 1/04/04	Appoint-ments	Transfers into Department	Termina-tions	Transfers out of Department	Turnover Rate
LOWER SKILLED	1492	0	47	52	16	-1.41
SKILLED	968	3	78	20	8	+5.47
HIGHLY SKILLED PRODUCTION	849	12	17	25	21	-2.01
HIGHLY SKILLED SUPERVISION	146	8	6	13	9	-5.48
SENIOR MANAGEMENT SERVICE BAND A	13	2	0	0	0	+25.00
TOTAL	3467	25	148	110	54	0.28

TABLE 5.2 – Annual turnover rates by critical occupation for the period 1 April 2004 to 31 March 2005

Occupations	Total Employees as on 1/04/04	Appoint-ments	Transfers into Department	Termina-tions	Transfers out of Department	Turnover Rate
ADMINISTRATIVE RELATED	75	4	4	5	4	-1.34
ALLARTISANS IN THE BUILDING METAL MACHINERY	123	0	3	3	1	-0.82
ARTISAN PROJECT AND RELATED SUPERINTENDENTS	34	0	0	1	0	-2.95
AUXILIARY AND RELATED WORKERS	15	0	0	2	0	-13.34
BUILDING AND OTHER PROPERTY CARETAKERS	5	0	1	0	1	0.00
BUS AND HEAVY VEHICLE DRIVERS	15	0	1	4	2	-33.34
CARTOGRAPHERS AND SURVEYORS	1	0	0	0	0	0.00
CARTOGRAPHIC SURVEYING AND RELATED TECHN.	1	0	0	0	0	0.00
CHAPLAIN AND RELATED PROFESSIONALS	2	0	0	0	0	0.00
CIVIL ENGINEERING TECHNICIANS	9	1	0	1	1	-11.12
CLEANERS IN OFFICES WORK-SHOPS HOSPITALS ETC.	217	0	27	17	7	1.38
CLIENT INFORM CLERKS (SWITCHB RECEIPT INFORM CL.)	2	0	0	0	0	0.00
ENGINEERING SCIENCES RELATED	11	1	0	1	0	0.00
ENGINEERS AND RELATED PROFESSIONALS	5	1	0	1	0	0.00
FARM HANDS AND LABOURERS	24	0	14	0	1	54.16
FINANCE AND ECONOMICS RELATED	1	0	0	0	0	0.00
FINANCIALAND RELATED PROFESSIONALS	2	0	4	0	0	200
FINANCIAL CLERKS AND CREDIT CONTROLLERS	31	3	0	1	2	0.00
FIRE FIGHTING AND RELATED WORKERS	12	0	3	0	0	25

Occupations	Total Employees as on 1/04/04	Appoint- ments	Transfers into Department	Termina- tions	Transfers out of Department	Turnover Rate
GENERAL LEGALADMIN. & REL. PROFESSIONALS	3	0	0	1	2	0.00
HR & ORGANISAT DEVELOPM & RELATE PROF	30	0	2	1	1	0.00
HUMAN RESOURCES CLERKS	53	0	5	1	1	-43.16
HUMAN RESOURCES RELATED	1	1	2	0	0	300
INFORMATION TECHNOLOGY RELATED	2	6	1	1	0	300
INSPECTORS OF APPRENTICES WORKS AND VEHICLES	4	0	0	1	0	-25
LANGUAGE PRACT. INTERPRETERS & OTHER COMMUN	4	0	0	0	0	0.00
LIBRARY MAILAND RELATED CLERKS	9	0	1	0	1	-22.23
LIGHT VEHICLE DRIVERS	47	0	4	0	0	8.51
LOGISTICAL SUPPORT PERSONNEL	2	0	4	0	0	200
MATERIAL-RECORDING AND TRANSPORT CLERKS	18	0	0	1	2	-16.67
MESSENGERS PORTERS AND DELIVERERS	27	1	6	0	0	25.92
MOTOR VEHICLE DRIVERS	247	0	10	7	1	0.80
MOTORISED FARM AND FORESTRY PLANT OPERATORS	2	0	0	0	0	0.00
OTHER ADMIN. & RELATED CLERKS AND ORGANISERS	367	2	7	7	6	-1.09
OTHER ADMIN. POLICYAND RELATED OFFICERS	106	1	0	2	6	-6.61
OTHER OCCUPATIONS	3	0	6	5	2	-33.34
OTHER OCCUPATIONS	1	0	2	0	0	200
PRINTING AND RELATED MACHINE OPERATORS	1	0	2	0	0	200
REGULATORY INSPECTORS	459	0	2	11	3	-2.62
ROAD SUPERINTENDENTS	4	0	0	0	0	0.00
ROAD TRADE WORKERS.	84	0	8	4	0	4.76
ROAD WORKERS	1137	0	0	26	0	-2.29
SECRETARIES & OTHER KEYBOARD OPERATINGCLERKS	43	3	3	1	5	0.00
SECURITY GUARDS	122	0	14	1	3	8.19
SECURITY OFFICERS	4	0	0	0	1	-25.00
SENIOR MANAGERS	13	2	0	0	0	15.38
TRADE LABOURERS	89	0	12	4	1	7.86
Grand Total	3467	26	148	110	54	0.28

TABLE 5.3 – Reasons why staff are leaving the department

Resign Type Description	Total	% of Total Resignation	% of Total Employment
CONTRACT EXPIRY	3	2.7	0.3
CONVERSION IN NOA	2	1.8	0.2
DECEASED	48	43.6	4.2
DISMISSAL (DISCHARGED)	6	5.5	0.5
ILL HEALTH - SECTION 17(2)(A) (PSACT)	4	3.6	0.3
MEDICAL RETIREMENT	4	3.6	0.3
MISCONDUCT	1	0.9	0.1
RESIGN (24 HOURS)	1	0.9	0.1
RESIGNATION	16	14.5	1.4
RETIREMENT	21	19.1	1.8
TRANSFER OUT OF PERSAL	4	3.6	0.3
TOTAL	110	100	9.6

Chart 3

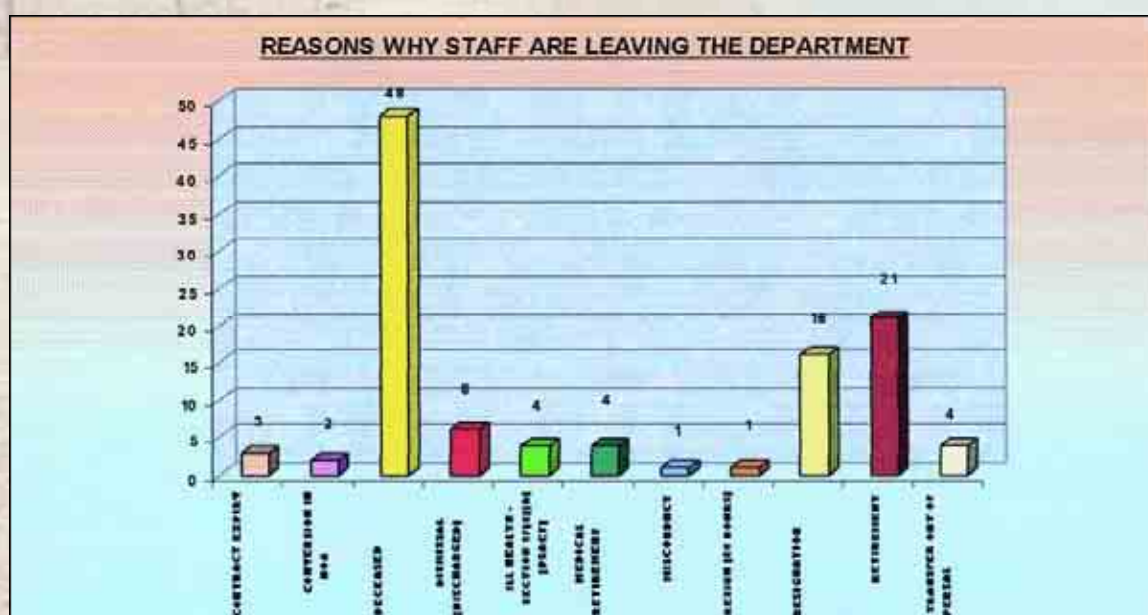


TABLE 5.4 – Promotions by critical occupation

Occupations	Employees on 1/04/04	Total Promotions	Salary level promotions as a % of employment	Total Pay Progression	Notch progressions as a % of employment
ADMINISTRATIVE RELATED	75	7	9.33	5	6.66
ALLARTISANS IN THE BUILDING METAL MACHINERY	123	0	0	93	75.6
ARTISAN PROJECTAND RELATED SUPERINTENDENTS	34	0	0	4	11.76
AUXILIARY AND RELATED WORKERS	15	0	0	12	80
BUILDING AND OTHER PROPERTY CARETAKERS	5	0	0	1	20
BUS AND HEAVY VEHICLE DRIVERS	15	1	6.66	4	26.66
CARTOGRAPHERS AND SURVEYORS	1	0	0	0	0
CARTOGRAPHIC SURVEYING AND RELATED TECHN.	1	0	0	0	0
CHAPLAIN AND RELATED PROFESSIONALS	2	1	50	0	0
CIVILENGINEERING TECHNICIANS	9	0	0	7	77.77
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	217	0	0	206	94.93
CLIENT INFORM CLERKS (SWITCHB RECEPT INFORM CL.)	2	0	0	0	0
ENGINEERING SCIENCES RELATED	11	0	0	5	45.45
ENGINEERS AND RELATED PROFESSIONALS	5	0	0	1	20
FARM HANDS AND LABOURERS	24	0	0	7	29.16
FINANCE AND ECONOMICS RELATED	1	0	0	0	0
FINANCIALAND RELATED PROFESSIONALS	2	0	0	0	0
FINANCIAL CLERKS AND CREDIT CONTROLLERS	31	0	0	11	35.48
FIRE FIGHTING AND RELATED WORKERS	12	0	0	9	75
GENERAL LEGALADMIN. & REL. PROFESSIONALS	3	0	0	0	0
HR & ORGANISAT DEVELOPM & RELATE PROF	30	0	0	5	16.66
HUMAN RESOURCES CLERKS	53	1	1.88	29	54.71
HUMAN RESOURCES RELATED	1	0	0	1	100
INFORMATION TECHNOLOGY RELATED	2	0	0	0	0
INSPECTORS OF APPRENTICES WORKS AND VEHICLES	4	0	0	4	100
LANGUAGE PRACT. INTERPRETERS & OTHER COMMUN	4	0	0	0	0
LIBRARY MAILAND RELATED CLERKS	9	0	0	2	22.22
LIGHT VEHICLE DRIVERS	47	0	0	19	40.42
LOGISTICAL SUPPORT PERSONNEL	2	0	0	0	0
MATERIAL-RECORDING AND TRANSPORT CLERKS	18	0	0	13	72.22
MESSENGERS PORTERS AND DELIVERERS	27	0	0	4	14.81
MOTOR VEHICLE DRIVERS	247	1	0.40	73	29.55

Occupations	Employees on 1/04/04	Total Promotions	Salary level promotions as a % of employment	Total Pay Progression	Notch progressions as a % of employment
MOTORISED FARM AND FORESTRY PLANT OPERATORS	2	0	0	1	50
OTHER ADMIN. & RELATED CLERKS AND ORGANISERS	367	0	0	289	78.74
OTHER ADMIN. POLICY AND RELATED OFFICERS	106	2	1.88	89	83.96
OTHER OCCUPATIONS	3	1	33.33	1	33.33
OTHER OCCUPATIONS	1	0	0	1	100
PRINTING AND RELATED MACHINE OPERATORS	1	0	0	1	100
REGULATORY INSPECTORS	459	3	0.65	349	76.03
ROAD SUPERINTENDENTS	4	0	0	1	25
ROAD TRADE WORKERS.	84	3	3.57	56	66.66
ROAD WORKERS	1137	1	0.08	669	5.83
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	43	4	9.3	18	41.86
SECURITY GUARDS	122	0	0	69	56.55
SECURITY OFFICERS	4	0	0	3	75
SENIOR MANAGERS	13	0	0	11	84.61
TRADE LABOURERS	89	0	0	44	49.43
Grand Total	3467	25	0.72	2117	61.06

TABLE 5.5 – Promotions by salary band

SALARY BAND	Employees on 1/04/04	Promotions to another Salary Level	Salary BANDS promotions as a % of employment salary level	Pay Progression	Notch progressions as a % of employment by salary band
LOWER SKILLED	1492	1	0.06	1024	68.63
SKILLED	968	4	0.41	458	47.31
HIGHLY SKILLED PRODUCTION	849	9	1.06	607	71.49
HIGHLY SKILLED SUPERVISION	146	11	7.53	28	19.17
SENIOR MANAGEMENT	13	0	0	0	0
TOTAL	3467	25	0.72	2117	61.06

6. Employment Equity

**TABLE 6.1 – Total number of employees (including employees with disabilities)
in each of the following occupational categories as on 31 March 2005**

Occupational Categories	AFRICAN		COLOURED		INDIAN		WHITE		GRAND TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
CLERKS	254	146	2				50	8	460
CRAFTAND RELATED TRADES WORKERS	1	168		1				54	224
ELEMENTARY OCCUPATIONS	147	1443		2			8	25	1625
LEGISLATORS,SENIOR OFFICIALS, MANAGERS	4	11					1	2	18
PLANTAND MACHINE OPERATORS AND ASSEMBLERS	1	342						9	352
PROFESSIONALS	22	25				1	1	6	55
SERVICE AND SALES WORKERS	1	84						1	86
TECHNICIANS, ASSOCIATE PROFESSIONALS	156	429	1	7	2		6	56	657
Total	586	2648	3	10	2	1	66	161	3477
Employees with disabilities		9							9

**TABLE 6.2 – Total number of employees (including employees with disabilities)
in each of the following occupational bands as on 31 March 2005**

Occupational Bands	AFRICAN		COLOURED		INDIAN		WHITE		GRAND TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
TOP MANAGEMENT								1	1
SENIOR MANAGEMENT	3	10					1	1	15
PROFESSIONALLY QUALIFIED	29	95	1	2	2	1	2	23	155
SKILLED TECHNICAL	287	497		5			52	78	919
SEMI SKILLED	125	572	2	1			7	54	761
UNSKILLED	143	1473		2			4	4	1626
OTHER		1							1
Total	586	2648	3	10	2	1	66	161	3477

TABLE 6.3 – Recruitment for the period 1 April 2004 to 31 March 2005

Occupational Bands	AFRICAN		COLOURED		INDIAN		WHITE		GRAND TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
SENIOR MANAGEMENT	2	0							2
PROFESSIONALLY QUALIFIED		8							8
SKILLED TECHNICAL	5	6					1		12
SEMI SKILLED	2	1							3
Total	9	16					1		25
Employees with disabilities									0

Chart 4

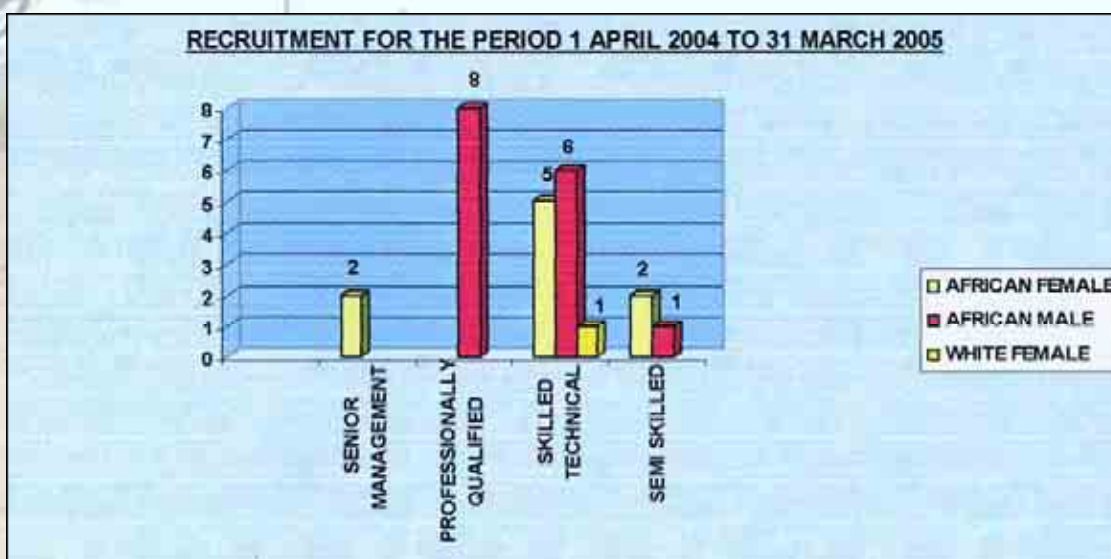


TABLE 6.4 – Promotions for the period 1 April 2004 to 31 March 2005

Occupational Bands	AFRICAN		COLOURED		INDIAN		WHITE		GRAND TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
SENIOR MANAGEMENT									0
PROFESSIONALLY QUALIFIED	3	9							12
SKILLED TECHNICAL	4	5							9
SEMI SKILLED	1	1							2
UNSKILLED		1							1
OTHER		1							1
Total	8	18						1	25
Employees with disabilities									0

TABLE 6.5 – Terminations for the period 1 April 2004to 31 March 2005

Occupational Bands	AFRICAN		COLOURED		INDIAN		WHITE		GRAND TOTAL
	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	
TOP MANAGEMENT									
SENIOR MANAGEMENT	1								1
PROFESSIONALLY QUALIFIED	2	9						1	12
SKILLED TECHNICAL	5	15					2	3	25
SEMI SKILLED	1	17					1	1	20
UNSKILLED		50						2	52
OTHER									
Total	9	91					3	7	110
Employees with disabilities		1							1

TABLE 6.5 – Terminations for the period 1 April 2004to 31 March 2005

Type of Misconduct	Number	% of Misconduct
Theft	4	8.16
Assault	3	6.12
Insubordination	4	8.16
Misuse of state funds	4	8.16
Misuse / Loss of state property	5	10.20
Abscondment	3	6.12
Absenteeism	22	44.89
Negligence	2	4.08
Failure to fulfill the Contractual obligation	1	2.04
Fraud	1	2.04
Total	49	100

TABLE 6.7 – Skills development for the period 1 April 2004 to 31 March 2005

Occupational Categories	Gender	Employment	Learnership	Skills Programmes & other courses	Other forms of Training	Total
Legislators, senior officials and managers	Female	5	0	12	3	15
	Male	13	0	12	3	15
Professionals	Female	23	0	34	11	45
	Male	33	0	34	11	45
Technicians and associate professionals	Female	166	0	12	6	18
	Male	435	0	12	6	18
Clerks	Female	311	23	106	5	134
	Male	154	12	154	5	171
Service and sales workers	Female	2	0	0	0	0
	Male	85	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	1	0	84	4	88
	Male	228	0	95	4	99
Plant and machine operators and assemblers	Female	1	0	17	3	20
	Male	346	0	12	3	15
Elementary occupations	Female	162	0	8	0	8
	Male	1512	0	8	0	8
Gender sub totals	Female	671	23	273	32	328
	Male	2806	12	327	32	371
Total		3477	35	600	64	699

7. Performance Rewards

To encourage good performance, the department has granted the following performance rewards during the year under review.

TABLE 7.1 – Performance Rewards by race, gender, and disability, 1 April 2004 to 31 March 2005

Race	Gender	No. of Beneficiaries	Total No. of employees in group	% of total with-in group	Cost	Average cost per employee
AFRICAN	Female	35	586	6.16	R 117,045.69	R 3,344.00
	Male	37	2648	1.39	R 178,392.24	R 4,821.00
COLOURED	Female	0	3	0.0	R 0.00	R 0.00
	Male	0	10	0.0	R 0.00	R 0.00
INDIAN	Female	0	2	0.0	R 0.00	R 0.00
	Male	0	1	0.0	R 0.00	R 0.00
WHITE	Female	1	66	1.5	R 3,863.25	R 3,863.00
	Male	2	161	1.2	R 28,984.50	R 14,492.00
EMPL. WITH DISABILITY		0	9	0.0	R 0.00	R 0.00
TOTAL		75	3477	2.1	R 328,285.68	R 5,097.00

TABLE 7.2 – Performance Rewards by salary bands for personnel below Senior Management Service, 1 April 2004 to 31 March 2005

SALARY BANDS	No. of Beneficiaries	No. of Employees	% of Total within salary bands	Total cost	Average cost per employee	Total cost as a % of the total personnel expenditure
LOWER SKILLED	30	1608	1.9	R 67,148.04	R 2,238.00	0.000
SKILLED	14	780	1.8	R 39,970.65	R 2,855.00	0.000
HIGHLY SKILLED PRODUCTION	27	918	2.9	R 125,160.60	R 4,636.00	0.000
HIGHLY SKILLED SUPERVISION	4	171	2.3	R 68,883.84	R 17,221.00	0.000
Total	75	3477	2.1	R 301,163.13	R 4,016.00	0.100

TABLE 7.3 – Performance Rewards by critical occupations, 1 April 2003 to 31 March 2004

Occupations	Beneficiary Profile			Cost	
	No. of Beneficiaries	No. of Employees	% of total within occupation	Total Cost	Average Cost per employee
ADMINISTRATIVE RELATED	2	66	3.0	R 43,246.80	R 21,623.00
ALLARTISANS IN THE BUILDING METAL MACHINERY ETC.	1	141	0.7	R 4,228.05	R 4,228.00
ARTISAN PROJECTAND RELATED SUPERINTENDENTS		17	0.0		R 0.00
AUXILIARY AND RELATED WORKERS	1	35	2.9	R 1,861.95	R 1,862.00
BUS AND HEAVY VEHICLE DRIVERS	4	121	3.3	R 12,823.05	R 3,206.00
CHAPLAIN AND RELATED PROFESSIONALS		1	0.0		R 0.00
CIVILENGINEERING TECHNICIANS		13	0.0		R 0.00
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	23	401	5.7	R 54,131.19	R 2,354.00
ENGINEERING SCIENCES RELATED		7	0.0		R 0.00
ENGINEERS AND RELATED PROFESSIONALS	1	8	12.5	R 5,660.64	R 5,661.00
FINANCE AND ECONOMICS RELATED		3	0.0		R 0.00
FINANCIALAND RELATED PROFESSIONALS		14	0.0		R 0.00
FINANCIAL CLERKS AND CREDIT CONTROLLERS	2	24	8.3	R 23,839.65	R 11,920.00
FIRE FIGHTING AND RELATED WORKERS	1	12	8.3	R 3,428.40	R 3,428.00
GENERAL LEGALADMINISTRATION & REL. PROFESSIONALS		2	0.0		R 0.00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	1	11	9.1	R 5,916.75	R 5,917.00
HUMAN RESOURCES CLERKS	2	35	5.7	R 7,459.05	R 3,730.00
HUMAN RESOURCES RELATED		4	0.0		R 0.00
INFORMATION TECHNOLOGY RELATED		6	0.0		R 0.00
INSPECTORS OF APPRENTICES WORKS AND VEHICLES		3	0.0		R 0.00
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN		1	0.0		R 0.00

Occupations	Beneficiary Profile			Cost	
	No. of Beneficiaries	No. of Employees	% of total within occupation	Total Cost	Average Cost per employee
LIGHT VEHICLE DRIVERS		18	0.0		R 0.00
LOGISTICSUPPORT PERSONNEL		1	0.0		R 0.00
MATERIAL-RECORDING AND TRANSPORT CLERKS		50	0.0		R 0.00
MECHANICAL ENGINEERING THECHNICIANS		1	0.0		R 0.00
MESSENGERS PORTERS AND DELIVERERS	1	8	12.5	R 2,181.60	R 2,182.00
MOTOR VEHICLE DRIVERS	1	177	0.6	R 2,352.60	R 2,353.00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	10	317	3.2	R 33,241.95	R 3,324.00
OTHER ADMINISTRATIVE POLICYAND RELATED OFFICERS	4	104	3.8	R 18,235.35	R 4,559.00
OTHER OCCUPATIONS		104	0.0		R 0.00
PRINTING AND RELATED MACHINE OPERATORS		1	0.0		R 0.00
REGULATORY INSPECTORS	12	447	2.7	R 61,284.15	R 5,107.00
ROAD SUPERINTENDENTS		3	0.0		R 0.00
ROAD TRADE WORKERS.		61	0.0		R 0.00
ROAD WORKERS	5	1039	0.5	R 11,029.20	R 2,206.00
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	2	37	5.4	R 6,661.35	R 3,331.00
SECURITY GUARDS	1	71	1.4	R 1,861.95	R 1,862.00
SECURITY OFFICERS		8	0.0		R 0.00
SENIOR MANAGERS	8	15	0.53	R 172,812.69	R 21,601.58
TRADE LABOURERS	1	84	1.2	R 1,719.45	R 1,719.00
TRADE RELATED		2	0.0		R 0.00
WATER PLANTAND RELATED OPERATORS		1	0.0		R 0.00
Grand Total	75	3477	2.1	R 328,285.68	R 4,320.00

TABLE 7.4 – Performance related rewards (cash bonus), by salary band, for Senior Management Service

SALARY BANDS	No. of Beneficiaries	No. of Employees	% of Total within salary bands	Total cost	Average cost per employee	Total cost as a % of the total personnel expenditure
BAND C	1	1	100.0	R 27,122.55	R 27,122.55	0.009
BAND B	3	3	100.0	R 73,366.02	R 24,455.34	0.025
BAND A	4	11	36.4	R 72,324.12	R 18,081.03	0.025
Total	8	15	53.33	R 172,812.69	R 21,601.58	0.06

8. Foreign Workers

TABLE 8.1 – Foreign Workers, 1 April 2004 to 31 March 2005, by salary band

SALARY BANDS	1 April 2004		31 March 2005		Change	
	Number	% of total	Number	% of total	Number	% of total
LOWER SKILLED	1	0.06	1	0.05	0	0
SKILLED	2	0.20	2	0.20	0	0
HIGHLY SKILLED PRODUCTION	0	0	0	0	0	0
HIGHLY SKILLED SUPERVISION	0	0	0	0	0	0
SENIOR AND TOP MANAGEMENT	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
Grand Total	3	0.08	3	0.12	0	0

9. Leave utilisation for the period 1 January 2004 to 31 December 2004

TABLE 9.1 – Sick leave, 1 January 2004 to 31 December 2004

SALARY BANDS	Total days	% days with medical certification	No. of employees using sick leave	% of total employees using leave	Average days per employee	Estimate Cost
LOWER SKILLED	2467.5	97.3	415	24.74	1.5	R 352,035.32
SKILLED	2148	95.5	318	54	3.7	R 423,324.02
HIGHLY SKILLED PRODUCTION	3032	92.8	452	41.4	0.4	R 1,035,142.38
HIGHLY SKILLED SUPERVISION	298	96.6	52	46.01	0.5	R 176,786.81
SENIOR AND TOP MANAGEMENT	66	93.9	4	26.7	0.3	R 66,138.11
Grand Total	8011.5	95.1	1236	35.54	0.4	R 2,053,426.64

TABLE 9.2 – Disability leave (temporary and permanent), 1 January 2004 to 31 Dec. 2004

SALARY BANDS	Total days	% days with medical certification	No. of employees using disability leave	% of total employees using disability leave	Average days per employee	Estimate Cost
LOWER SKILLED	330	100%	4		82.5	R48,536
SKILLED	90	100%	3		30	R18,199
HIGHLY SKILLED PRODUCTION	175	100%	8		21.875	R64,558
HIGHLY SKILLED SUPERVISION	0	100%	0		0	R0
SENIOR MANAGEMENT	0	100%	0		0	R0
Grand Total	595	100%	15			

TABLE 9.3 – Annual Leave, 1 January 2004 to 31 December 2004

SALARY BANDS	Total days	Average days per employee
LOWER SKILLED	15806.92	9.4
SKILLED	9565	16.5
HIGHLY SKILLED PRODUCTION	14138	13
HIGHLY SKILLED SUPERVISION	2605	23
SENIOR MANAGEMENT	189	12.6
Grand Total	42303.92	12

TABLE 9.4 – Capped leave, 1 January 2004 to 31 December 2004

SALARY BANDS	Total days of capped leave taken	Average days taken per employee	Average capped leave per employee as at 31.12.2004
LOWER SKILLED	2314.58	1.4	51
SKILLED	1519.02	2.6	70
HIGHLY SKILLED PRODUCTION	3428.1	3.13	92
HIGHLY SKILLED SUPERVISION	231.43	0.2	110
SENIOR MANAGEMENT	0	0	39
Grand Total	7493.13	2.2	73.7

TABLE 9.5 – Leave payouts for the period 1 April 2003 to 31 March 2004
The following table summarises payments made to employees as a result of leave that was not taken.

Reason	Total Amount	Number of Employees	Average Payment per Employee
Leave payout for 2004/05 due to non-utilisation of leave for the previous cycle	R 85,729.61	12	R 7,144.10
Capped Leave payouts on termination of service for 2004/05	R 1,829,425.03	63	R 29,038.50
Current Leave payout on termination of service for 2004/05	R 108,097.93	14	R 7,721.30
Grand Total	R 2,023,252.57	89	R 22,733.20

10. HIV/AIDS & Health Promotion Programmes

TABLE 10.1 – Steps taken to reduce the risk of occupational exposure

Units/Categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key step taken to reduce the risk
Traffic	Issue hand gloves & Condoms: Gave education of prevention
Cleaners	Issue hand gloves & Condoms: Gave education of prevention
Head Office, District and Regional Offices	Condom dispensers

TABLE 10.2 – Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

Question	Yes	No	Details if Yes
1. Have you designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	x		Mrs Du Preez: Director HRM
2. Do you have a dedicated unit or have you designated specific staff members to promote the health and well being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	x		Number of employees : eight (8) Budget : R2,236
3. Have you introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	x		Wellness Programme Provide immune booster to the infected employees Physical exercises like sports Counseling services to the infected and affected
4. Have you established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.			Mr Marumoloe Chairperson & Staff member Ms Mamogale Secretary Ms Stemmer Vice Secretary Mr Kgoadikgoadi Middle Management Mr Motlhabi PRO Mr Chabaesele Middle Management Mr Mmutle Middle Management Mr Breedt Deputy Chairperson Mr Modisane Union Representative Mr Mabokela Union Representative Ms Mangope Additional Member Ms Motsiri Additional Member Ms Marengwa Additional Member Mr Mogashoa Additional Member

Question	Yes	No	Details if Yes
5. Have you reviewed the employment policies and practices of your department to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	x		HIV/AIDS draft Policy, Occupational Health and Safety Policy and Labour Relation Policy
6. Have you introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	x		On the draft policy it is stated that those who discriminate infected employees will be charged with the normal disciplinary action. managing HIV in at work
7. Do you encourage your employees to undergo Voluntary Counseling and Testing? If so, list the results that you have achieved.	x		Out of 100% of the staff, only 40% have undergone VCT and 18% of 40% are positive
8. Have you developed measures/indicators to monitor & evaluate the impact of your health promotion programme? If so, list these measures/indicators.		x	In process

11. Labour Relations

The following collective agreements were implemented within the department.

Procedural Agreement : Both parties effected some amendments on the policy. Awaiting for signatures of both parties i.e. employer party and employee party

Posts at Weighbridge : HR : Staffing Practices finalized the matter

Job Descriptions : PMDS to handle the matter

Firearm Safes : Directorate Road Traffic Management is busy with the matter

Training on Labour Relations : Training to kick start not later than 01/09/2005

Danger Allowance : The allowance is only approved from level of PPI downwards

Overtime for Provincial Inspectors : Matter is settled. All officers are paid

TABLE 11.1 – Collective agreements, 1 April 2004 to 31 March 2005

Subject Matter	Date
Negotiations at National Level – PSCBC	2004 / 2005
Resolution 2 of 2004 Agreement on improvement in salaries and other conditions	
Resolution 1 of 2005 Agency shop agreement	
Resolution 3 of 2005 Amendment to part XXVIII of Resolution 3 of 1999 : Long Service recognition	

TABLE 11.2 – Misconduct and disciplinary hearings finalised, 1 April 2003 to 31 March 2004

Outcomes of Disciplinary Hearings	Number	Percentage of Total	Total
Finalized	48	57	84

TABLE 11.3 – Types of misconduct addressed at disciplinary hearings

Type of Misconduct	Number	% of Misconduct
Theft	4	8.16
Assault	3	6.12
Insubordination	4	8.16
Misuse of state funds	4	8.16
Misuse / Loss of state property	5	10.2
Abscondment	3	6.12
Absenteeism	22	44.89
Negligence	2	4.08
Failure to fulfil the Contractual obligation	1	2.04
Fraud	1	2.04
Total	49	100

Chart 6: Types of misconduct addressed at disciplinary hearings

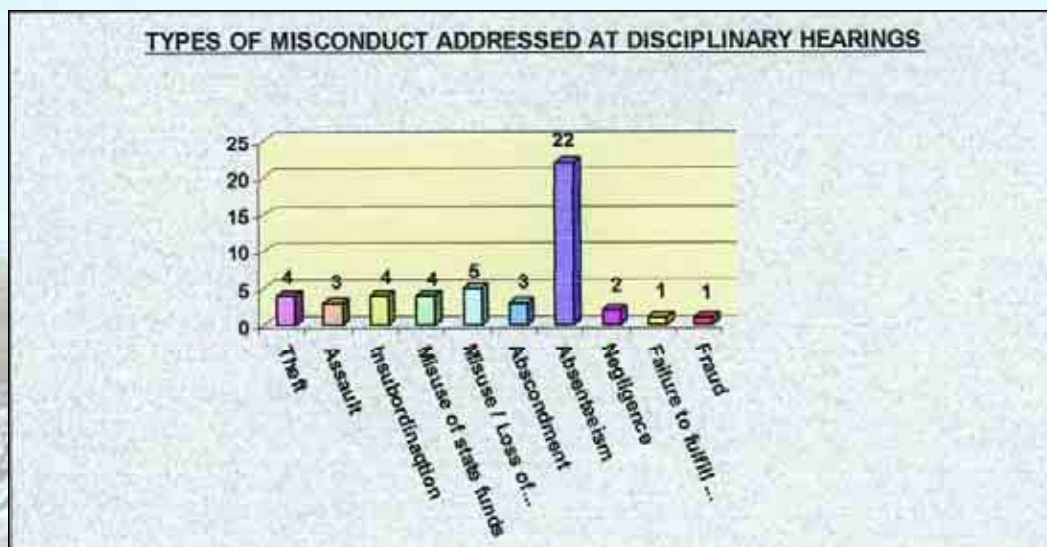


TABLE 11.4 – Grievances lodged for the period 1 April 2004 to 31 March 2005

Number of grievances addressed	Number	% of total
Resolved	13	81.25
Not resolved	3	18.75
Total	16	100

TABLE 11.5 – Disputes lodged with Councils for the period 1 April 2004 to 31 March 2005

Number of disputes addressed	Number	% of total
Upheld	2	20
Dismissed	3	30
Postponed	5	50
Total	10	100

TABLE 11.6 – Strike actions for the period 1 April 2004 to 31 March 2005

TOTAL DAYS	TOTAL COST	Amount recovered as a result of no work no pay
487	R 66,397.03	R 66,397.03

TABLE 11.7 – Precautionary suspensions for the period 1 April 2004 to 31 March 2005

Precautionary Suspensions	Total
Number of people suspended	3
Number of people whose suspension exceeded 30 days	0
Average number of days suspended	30
Cost (R'000) of suspensions	R10

12. Skills development

This section highlights the efforts of the department with regard to skills development.

TABLE 12.1 – Training needs identified 1 April 2004 to 31 March 2005

Occupational Categories	Gender	Employment	Learnership	Skills Programmes & other courses	Other forms of Training	Total
Legislators, senior officials and managers	Female	5	0	12	3	15
	Male	13	0	12	3	15
Professionals	Female	23	0	34	11	45
	Male	33	0	34	11	45
Technicians and associate professionals	Female	166	0	12	6	18
	Male	435	0	12	6	18
Clerks	Female	311	23	106	5	134
	Male	154	12	154	5	171
Service and sales workers	Female	2	0	0	0	0
	Male	85	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	1	0	84	4	88
	Male	228	0	95	4	99
Plant and machine operators and assemblers	Female	1	0	17	3	20
	Male	346	0	12	3	15
Elementary occupations	Female	162	0	8	0	8
	Male	1512	0	8	0	8
Gender sub totals	Female	671	23	273	32	328
	Male	2806	12	327	32	371
Total		3477	35	600	64	699

TABLE 12.2 – Training provided 1 April 2004 to 31 March 2005

Occupational Categories	Gender	Employment	Learnership	Skills Programmes & other courses	Other forms of Training	Total
Legislators, senior officials and managers	Female	5	0	5	0	5
	Male	13	0	0	0	
Professionals	Female	23	0	0	0	
	Male	33	0	0	0	
Technicians and associate professionals	Female	166	0	0	0	
	Male	435	0	0	0	
Clerks	Female	311	31	4	0	35
	Male	154	24	4	0	28
Service and sales workers	Female	2	0	0	0	
	Male	85	0	0	0	
Skilled agriculture and fishery workers	Female	0	0	0	0	
	Male	0	0	0	0	
Craft and related trades workers	Female	1	0	0	0	
	Male	228	0	0	0	
Plant and machine operators and assemblers	Female	1	0	0	0	
	Male	346	0	0	0	
Elementary occupations	Female	162	0	0	0	
	Male	1512	0	0	0	
Gender sub totals	Female	671	31	9	0	40
	Male	2806	24	4	0	28
Total	Female	5	0	5	0	5
	Male	3477	55	13	0	68

13. Injury on duty

The following tables provide basic information on injury on duty.

TABLE 13.1 – Injury on duty, 1 April 2004 to 31 March 2005

Nature of injury on duty	Number	% of Total
Required basic medical attention only	24	70.6
Temporary Total disablement	5	14.7
Permanent Disablement	3	8.8
Fatal	2	5.9
Total	34	100

14. Utilisation of Consultants

Table 14.1 – Report on consultant appointments using appropriated funds

Project Nr.	Project title	Consultants that worked on the Project	Duration	Contract value in Rand
1	Design and Implementation of Subsidized Passenger Transport Services in the Southern District Municipality	2	12 months	R766 137.11
2	Provision of after care service for Taxi operators in the North West Province	1	12 months	R1 480 001.00
3	Appointment of Transaction Advisors: Implementation of Animal Drawn carts.	1	24 months	R535 573.65
4	Project management for the Development of Business Plans and Performance Management Contracts for one (1) Provincial and five (5) Regional Taxi Council	1	12 months	R2835 344.16
5	Transport Advisors for Government Motor Fleet: Extension for scope of work to include compilation of Asset Register	1	12 months	R505 453.20
6	Economic Development of Taxi Industry in the North West Province through the Planning and Development of five fuel outlets in the major cities/towns in the Province	1	12 months	R10 000 000.00
7	Formalization and registration of metered Taxi, Tourist and Transport Operators	1	12 months	R1 100 000.00
8	Facilitation for establishment of Southern Africa Aviation Academy and Training	1	12 months	R1 315 913.00
9	Request for proposals Review of and updating of the North West Road Safety.	1	12 months	R302 100.00
10	Training of Taxi Association Executive Members on the management of their Associations in accordance with the Standard Constitution	3	12 months	R1 435 089.00
11	Payment for assisting the Department with the Restructuring of (NTI) North West Transport Investment	1	2 months	R48 876.08
12	Payment for assisting the Department with the Restructuring of (NTI) North West Transport Investment	1	2 months	R15 803.71
13	Proposal for the Procurement of services of BEE Accounting firm to conduct Risk Assessment and Development of a Risk Management Strategy for the	1	9 months	R268 000.00
14	NW176/03B – Rehabilitation – Reivilo to Manthestad	1	12 months	R 28,866,612.57
15	NW276/03 – Reseal – P68/1 – Vryburg to Tosca	2	1.5 month	R 1,821,951.27
16	NW180/03 – Development – Derdepoort to Mabeskraal	1	18 Months	R 42,127,578.01
17	NW179/03B – Development – Mabaalstad to Ga-mothlaba Phase 1B	1	12 months	R 24,148,586.11
18	NW019/04 – Development – Bodirelo to Ramokokastad	1	8 months	R 15,775,163.25

14.1 (Cont'd)

Project Nr.	Project title	Consultants that worked on the Project	Duration	Contract value in Rand
19	NW278/03 – Rustenburg to Magaliesburg	0	4 months	R 4,135,804.32
20	NW178/03 – Schoemanville to Pelindaba	2	13 months	R 27,337,009.16
21	NW103/04 – Ngobi to Cyferskuil	1	12 months	R 33,789,888.49
22	NW256/03 – K8 to P2/4	1	5 months	R 3,027,394.74
23	NW277/03 – Madibeng (P110/1) to Tweesrivier (D1888)	1	4 months	R 2,558,012.66
24	NW353/02 – Dikoting (P79-1) to Kraaipan	0	13 months	R 19,045,613.26
25	NW177/04 & NW178/04 – Mafikeng Emergency Patchwork	2	12 months	R 3,979,957.74
26	NW255/03 – Sannieshof to Delareyville	1	9 months	R 10,955,006.96
27	NW354/02 – Ranteberg to Swartdstad	0	11 months	R 30,035,000.00
28	NW177/03 – Supingstad to Swartkopfontein	1	14 months	R 15,200,000.00
29	Design & Tender Stage	1	36 months	R 10,000,000.00
	NW063/03 – Emergency Regional Patchwork – Western			
30	NWTR32/05 – Suid Street – Vryburg CBD	2	9 months	R 6,096,016.00
31	NWTR03/05 – Tosca to Jakkalskop	2	12 months	R 49,000,000.00
32	NWTR044/05 – Moffat & Market Street	2	5 months	R 5,200,000.00
33	NW061/05 – Emergency Regional Patchwork – Northern	1	36 months	R 10,000,000.00
34	NW355/02 – Phokeng to Boshoeck	1	16 months	R 44,500,000.00
35	NW184/03 – Derdepoort to Mabeskraal	1	24 months	R 29,274,000.31
36	NW007/05 – Koster to Rustenburg	2	10 months	R 18,000,000
37	NW181/03 – Monono to Swaroklip	0	12 months	R 7,000,000.00
38	NW060/05 – Emergency Regional Patchwork – Mokete	2	36 months	R 10,000,000.00
39	NW052/02 – Development – Makapanstad to Bosplaas	2	20 months	R 30,000,000.00
40	NW006/05 – Development – Segwaelane to Wonderkop	2	16 months	R 27,000,000
41	NW062/05 – Emergency Regional Patchwork - Central	1	36 months	R 10,000,000.00
42	NWTR12/05 – Ventersdorp, Wolmaraanstad & Koster Weighbridges	0	6 months	R 6,671,000.00
43	NW059/05 – Emergency Regional Patchwork - Central	2	36 months	R 10,000,000.00
44	NW182/03 – Supingstad to Swartkopfontein Phase II	1	15 months	R 18,500,000.00
45	NW009/05 – Logagane to Pitsane	1	12 months	R 38,463,811.00
46	NW045/05 – Mafikeng to Ramatlabama	1	18 months	R 82,932,179.00
47	NW035/05 – Thabo Mbeki & Beyers Naude – Litchenburg CBD	1	10 months	R 7,700,000.00
48	NW036/05 – Koster CBD & Weighbridge	1	10months	R 9,600,000.00

Table 14.2 – Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDIs)

Project Nr.	Project title	Consultants that worked on the Project	HDI Status
1	Design and Implementation of Subsidized Passenger Transport Services in the Southern District Municipality	2	100%
2	Provision of after care service for Taxi operators in the North West Province	1	100%
3	Appointment of Transaction Advisors: Implementation of Animal Drawn carts.	1	100%
4	Project management for the Development of Business Plans and Performance Management Contracts for one (1) Provincial and five (5) Regional Taxi Council	1	50%
5	Transport Advisors for Government Motor Fleet: Extension for scope of work to include compilation of Asset Register	1	
6	Economic Development of Taxi Industry in the North West Province through the Planning and Development of five fuel outlets in the major cities/towns in the Province	1	50%
7	Formalization and registration of metered Taxi, Tourist and Transport Operators	1	100%
8	Facilitation for establishment of Southern Africa Aviation Academy and Training	1	
9	Request for proposals Review of and updating of the North West Road Safety.	1	North West University
10	Training of Taxi Association Executive Members on the management of their Associations in accordance with the Standard Constitution	3	100%
11	Payment for assisting the Department with the Restructuring of (NTI) North West Transport Investment	1	100%
12	Payment for assisting the Department with the Restructuring of (NTI) North West Transport Investment	1	100%
13	Proposal for the Procurement of services of BEE Accounting firm to conduct Risk Assessment and Development of a Risk Management Strategy for the	1	100%
	Under Construction		
14	NW176/03B – Rehabilitation – Reivilo to Manthestad	1	79.8%
15	NW276/03 – Reseal – P68/1 – Vryburg to Tosca	2	100%
16	NW180/03 – Development – Derdepoort to Mabeskraal	1	100%
17	NW179/03B – Development – Mabaalstad to Ga-motlhaba Phase 1B	1	35%
18	NW019/04 – Development – Bodirelo to Ramokokastad	1	51%
19	NW278/03 – Rustenburg to Magaliesburg	0	0%
20	NW178/03 – Schoemanville to Pelindaba	2	50%
21	NW103/04 – Ngobi to Cyferskuil	1	100%
22	NW256/03 – K8 to P2/4	1	0%
23	NW277/03 – Madibeng (P110/1) to Tweesrivier (D1888)	1	100%
24	NW353/02 – Dikoting (P79-1) to Kraaipan	0	0%

Table 14.2 (Cont'd)

Project Nr.	Project title	Consultants that worked on the Project	HDI Status
25	NW177/04 & NW178/04 – Mafikeng Emergency Patchwork	2	100%
26	NW255/03 – Sannieshof to Delareyville	1	100%
27	NW354/02 – Ranteberg to Swartdstad	0	0%
28	NW177/03 – Supingstad to Swartkopfontein	1	100%
29	Design & Tender Stage NW063/03 – Emergency Regional Patchwork – Western	1	100%
30	NWTR32/05 – Suid Street – Vryburg CBD	2	50%
31	NWTR03/05 – Tosca to Jakkalskop	2	100%
32	NWTR06/05 – Moffat & Market Street	2	100%
33	NW061/05 – Emergency Regional Patchwork – Northern	1	100%
34	NW355/02 – Phokeng to Boshoeck	1	35%
35	NW184/03 – Derdepoort to Mabeskraal	1	100%
36	NW007/05 – Koster to Rustenburg	2	100%
37	NW181/03 – Monono to Swarklip	0	0%
38	NW060/05 – Emergency Regional Patchwork – Mokete	2	100%
39	NW052/02 – Development – Makapanstad to Bosplaas	2	100%
40	NW006/05 – Development – Segwaelane to Wonderkop	2	100%
41	NW062/05 – Emergency Regional Patchwork - Central	1	100%
42	NWTR12/05 – Ventersdorp, Wolmaraanstad & Koster Weighbridges	0	100%
43	NW059/05 – Emergency Regional Patchwork - Central	2	100%
44	NW182/03 – Supingstad to Swartkopfontein Phase II	1	100%
45	NW009/05 – Logagane to Pitsane	1	100%
46	NW045/05 – Mafikeng to Ramatlabama	1	100%
47	NW035/05 – Thabo Mbeki & Beyers Naude – Litchenburg CBD	1	100%
48	NW036/05 – Koster CBD & Weighbridge	1	100%

Table 14.3 – Report on consultant appointments using Donor funds
None**Table 14.4 – Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDIs)**

None

ABBREVIATIONS

AA	-	Affirmative Action
ACSA	-	Airports Company South Africa
ATC	-	Air Traffic Control
ATNS	-	Air Traffic Navigation System
CAA	-	Civil Aviation Authority
CPTR	-	Current Public Transport Records
EAP	-	Employee Assistance Programme
EE	-	Employment Equity
EPWP		Expanded Public Works Programme
EXCO	-	Executive Council
ITP	-	Integrated Transport Plan
OHS	-	Occupational Health & Safety
LTPS	-	Land Transport Permit System
NLTTA	-	National Land Transport Transition Act
NTI	-	North West Transport Investment (Pty) Ltd
NTR	-	National Transport Register
PFMA	-	Public Finance Management Act
PLTF	-	Provincial Land Transport Framework
POLB	-	Provincial Operating Licensing Board
PPP	-	Public Private Partnerships
PSA	-	Public Service Act
PSCBC	-	Public Service Coordinating Bargaining Council
PSR	-	Public Service Regulations
PTP	-	Public Transport Plan
SAAATI	-	South African Aviation Academic Training Institute
SDA	-	Skills Development Act
SDF	-	Skills Development Facilitator
SMME	-	Small, Micro & Medium Enterprises
SUMS	-	Subsidy Management System
TA	-	Transport Authority
TETA	-	Transport Education Training Authority
TP	-	Transport Plans

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